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HEALTH AFFAIRS
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DEFENSE
HEALTH AGENCY

AUG 29 2014

MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY (MANPOWER AND RESERVE AFFAIRS)
ASSISTANT SECRETARY OF THE NAVY (MANPOWER AND RESERVE AFFAIRS)
ASSISTANT SECRETARY OF THE AIR FORCE (MANPOWER AND RESERVE AFFAIRS)
DIRECTORS, DEFENSE HEALTH AGENCY DIRECTORATES

SUBJECT: Education and Training Shared Services

The Military Health System (MHS) leadership approved the coordinated Concept of Operations (CONOPs) for establishing education and training shared services within the Defense Health Agency (DHA) on June 4, 2014. Effective August 10, 2014, the Education and Training (E&T) Directorate reached its initial operating capability (IOC). This directorate will lead standardized, high value education and training across the MHS enterprise, where appropriate, as well as work to implement an enterprise wide learning system maximizing education resources.

The E&T Directorate will provide selected shared medical education and training in the MHS enterprise, enabling the business partnership among Army Medicine, Navy Medicine, Air Force Medical Service (AFMS), Combatant Commands (COCOMS), and Joint Staff. The E&T Directorate consists of three products lines: Professional Development, Sustainment and Program Management; Academic Review and Policy Oversight; and Administrative Support.

- **What we are trying to achieve:** The mission of the DHA Education and Training Directorate at IOC is to coordinate and facilitate a standardized shared service for education and training in the areas of clinical services, operational medicine, and leadership within the MHS Enterprise.

- **What's changing:**
  - *Centralize Oversight and Support*: The E&T Directorate will create a single point of oversight and administrative support to medical education and training institutions and programs across the enterprise.

  - *Medical Modeling and Simulation*: The E&T Directorate will use current or newly chartered Working Groups and Capability Based Assessments to standardize and consolidate modeling and simulation programs supporting education and training.

- *eLearning*: The E&T Directorate will adopt a single Learning Management System to facilitate eLearning and continuing education across the MHS.

- The Medical Education and Training Campus, the Defense Medical Readiness and Training Institute, and the Joint Medical Executive Skills Institute transitioned to the Directorate at IOC.

- **What's not changing:**
  - *Customer (Military Services) Execution responsibility:* Generally, the Services will retain education and training execution responsibilities at organizations, to include military medical treatment facilities (MTFs).

Rear Admiral (RADM) William Roberts serves as the Director for the E&T Directorate in DHA. A Deputy Director, as well as a Chief for each product line, will join the E&T Directorate to manage and support execution of ongoing and future enterprise-wide education and training initiatives. In addition, more than 500 individuals have transferred to the DHA E&T Directorate from the military Services in support of this mission.

Douglas J. Robb, DO, MPH
Lieutenant General, USAF, MC, CFS
Director

cc:
Assistant Secretary of Defense (Health Affairs)
Surgeon General of the Army
Surgeon General of the Navy
Surgeon General of the Air Force
Joint Staff Surgeon