



Human Research Protection Official Review Checklist

(This applies to situations in which the OASD(HA)/DHA is engaged or involved in research with another institution and the research has been reviewed and approved by one or more non-DoD IRBs)

- Description of the PI's affiliations and qualifications (CV/Biosketch)
- Proof of HRPP Training within the past 3 years for all researchers
([CITI Program](#) [we do not accept refresher training], Social and behavioral or Biomedical)
- Signed "[Researcher Responsibilities Form](#)" for all investigators

IRB Documentation:

- Protocol, including all attachments, approved by the primary IRB for the study
- Results from Scientific Review of the protocol
- Copy of IRB approval letter(s) for the study
(initial review and continuing reviews when applicable)
- If the study did not qualify as exempt, a copy of the OASD(HA)/DHA
[Institutional Agreement for IRB Review](#) (IAIR) signed by the signature authority at the
primary IRB.

Fillable version may be requested
by e-mail at
dha.ncr.dha-cs-mgt.mbx.hrpp@mail.mil