

COMPLETENESS CHECK FORM FOR

TRICARE-DESIGNATED NEW TECHNOLOGY ADD-ON PAYMENTS (NTAP)

The [TRICARE Reimbursement Manual \(TRM\), Chapter 6, Section 11 \(Hospital Reimbursement - TRICARE Related Group \(DRG\)-Based Payment System \(New Technology Add-On Payments \(NTAPs\)\)](#) requires the TRICARE Managed Care Support Contractor (MCSC) to review each TRICARE-Designated NTAP application for completeness prior to submission to DHA. Subsection 4.6 of Chapter 6, Section 11 describes the contractor's responsibilities.

Each application must be reviewed by the MCSC before it is submitted to DHA. The MCSC should submit this "completeness check form" along with the applicant's TRICARE-designated NTAP application to DHA, which would include the application, the NTAP tracking form, and any supplemental data.

This Completeness Check Form must be attached to the TRICARE-Designated NTAP application for the application to be considered complete. Incomplete applications will result in the denial of being considered a TRICARE-Designated NTAP.

INITIAL APPLICATION SUBMISSION

- Has the applicant submitted a complete application document?
 - Are all required sections addressed in the application?
 - If there are required sections missing, the MCSC should return the application to the applicant and request a completed application form before submitting it to DHA.
- Has the applicant submitted a complete TRICARE NTAP tracking form?
 - Does the tracking form or application include data on the cost of the technology (see Cost Criteria section below)?
 - If a tracking form has not been completed, the MCSC should contact the applicant to request its completion before submitting it to DHA.
- Has the applicant submitted supplemental data with their application (optional)?
 - Supplemental data is optional but may be required to prove that the technology meets the cost criterion.

REVIEW OF THE APPLICATION TO ENSURE THE TECHNOLOGY MEETS NEWNESS CRITERIA

To answer these questions, the MCSC should review the ***FDA Information (Newness Period) and Coding*** section of the application.

- 1) Has the applicant confirmed in the application that the technology is new and eligible for TRICARE-designated NTAP coverage?

Response:

- 2) Has the applicant confirmed that the application for this technology has not been reviewed and rejected by the Centers for Medicare and Medicaid Services (CMS) as a Medicare NTAP?
 - **Note** – This section should be used (if necessary) to explain why a technology was previously reviewed but rejected by CMS as a Medicare NTAP. For example, the response should inform DHA if the technology was rejected because the technology is primarily used for patients that are not typically part of the Medicare population.

Response:

- 3) Has the applicant confirmed that the technology is sufficiently new? What details are provided in the application form to prove this?

Response:

REVIEW OF THE APPLICATION TO ENSURE THE TECHNOLOGY MEETS COST CRITERIA

To answer these questions, the MCSC should review the **Cost Criterion** section of the application and the completed **TRICARE NTAP tracking form**.

- 1) What TRICARE Diagnosis Related Group (DRG) (s) is this technology mapped to:

Response:

- 2) What is the threshold for the DRG (or weighted threshold for the DRGs) that is associated with this technology?

Response:

- 3) What is the final inflated case weighted standardized charge per case?

Response:

If the information required to answer questions of #1, #2, and #3 of this section of the form is not present in the application or NTAP tracking form, the MCSC should identify the DRG threshold for the DRG (s) that are mapped to the technology. The TRICARE DRG thresholds are found within the TRICARE Supplemental Data and Tracking Form Workbook. The MCSC should follow the directions included in the TRICARE NTAP Tracking Form Example to calculate the threshold for the DRG (s) and the final inflated case weighted standardized charge per case.

- 4) Is the final inflated case weighted standardized charge per case lower than the TRICARE DRG threshold? If the answer is yes, the technology meets the TRICARE cost threshold criteria. Is this the case?

Response:

If all questions above can be addressed and answered, the application may be submitted to DHA by August 1st to take effect on the next January 1st.