



Defense Health Agency

PROCEDURAL INSTRUCTION

NUMBER 6000.08

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AD CS

SUBJECT: Implementation Guidance for the Utilization of DD Form 3073, Canine Tactical Combat Casualty Care (K9TCCC) Card

References: See Enclosure 1.

1. PURPOSE. This Defense Health Agency-Procedural Instruction (DHA-PI), based on the authorities of References (a) and (b), and in accordance with the guidance of References (c) through (i), provides procedures on the use of DD Form 3073 for standardized and consistent documentation of prehospital care by the Military Departments (MILDEP). Use of DD Form 3073 in the prehospital environment by both medical and non-medical first responders is the preferred method of documentation for battle and non-battle injuries for Military Working Dogs (MWD) and Multi-Purpose Canines (collectively referred to as MWDs throughout this publication) in accordance with Reference (d) and is an approved form to document care in accordance with Reference (e).

2. APPLICABILITY. This DHA-PI applies to the MILDEPs, the Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Combatant Commands (CCMDs), and the Defense Health Agency (DHA).

3. POLICY IMPLEMENTATION. It is (DHA's instruction, pursuant to References (c) through (i), to establish uniformed procedures regarding the use of DD Form 3073 for standardized and consistent documentation of prehospital care by the MILDEPs for MWDs' battle and non-battle injuries.

4. RESPONSIBILITIES. See Enclosure 2.

5. PROCEDURES. See Enclosure 3.

6. PROPONENT AND WAIVERS. The proponent of this publication is the Assistant Director, Combat Support. When Activities are unable to comply with this publication the activity may request a waiver that must include a justification, to include an analysis of the risk associated with not granting the waiver. The activity director or senior leader will submit the waiver request through their supervisory chain to the Assistant Director, Combat Support to determine if the waiver may be granted by the Director, DHA or their designee.

7. RELEASABILITY. This DHA-PI is available on the Internet from the Health.mil site at: <https://health.mil/Reference-Center/Policies> and is also available to authorized users from the DHA SharePoint site at: <https://info.health.mil/cos/admin/pubs/SitePages/Home.aspx>.

8. EFFECTIVE DATE. This DHA-PI:

a. Is effective upon signature.

b. Will expire 10 years from the date of signature if it has not been reissued or cancelled before this date in accordance with Reference (c).

9. FORMS. DD Form 3073, Canine Tactical Combat Casualty Care (K9TCCC) Card can be ordered from the Defense Logistics Agency at: <https://forms.documentservices.dla.mil/order/>.

/S/
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Director

Enclosures

1. References
2. Responsibilities
3. Procedures
4. Ordering Procedures: DD Form 3073, Canine Tactical Combat Casualty Care Card
5. Appendix 1: Instructions for Completing DD Form 3073 (Front of Card)
6. Appendix 2: Instructions for Completing DD Form 3073 (Back of Card)

Glossary

ENCLOSURE 1

REFERENCES

- (a) DoD Directive 5136.01, “Assistant Secretary of Defense for Health Affairs (ASD(HA)),” September 30, 2013, as amended
- (b) DoD Directive 5136.13, “Defense Health Agency (DHA),” September 30, 2013
- (c) DHA-Procedural Instruction 5025.01, “Publication System,” August 24, 2018
- (d) Joint Requirements Oversight Council Memorandum 031-14, “Force Health Protection DOTmLPPF-P Change Recommendation,” March 26, 2014
- (e) DoD Instruction 6040.45, “DoD Health Record Life Cycle Management,” November 16, 2015, as amended
- (f) Joint Publication 4-02, “Joint Health Services,” December 11, 2017, as amended
- (g) Joint Publication 1-02, “Department of Defense Dictionary of Military and Associated Terms,” current addition
- (h) DoD Instruction 6040.47, “Joint Trauma System (JTS),” September 28, 2016, as amended
- (i) Army Regulation 40-905/Secretary of the Navy Instruction 6401.1B/Air Force Instruction 48-131, “Veterinary Health Services,” August 29, 2006

ENCLOSURE 2

RESPONSIBILITIES

1. DIRECTOR, DHA. Under the authority, direction, and control of the Under Secretary of Defense for Personnel and Readiness through the Assistant Secretary of Defense for Health Affairs, and in accordance with DoD policies and issuances, the Director, DHA, in role as a Combat Support Agency, will:

a. Provide guidance for the use and dissemination of DD Form 3073, Canine Tactical Combat Casualty Care Card for consistent documentation of MWD prehospital care by the MILDEPs.

b. Ensure DD Form 3073 is current and available through standard supply processes established by the Defense Logistics Agency.

c. Provide clarifying guidance to the MILDEPs and CCMDs on issues related to the implementation of DD Form 3073 when requested.

d. Modify or supplement this DHA-PI, as needed.

e. Coordinate with the MILDEPs and Director of the Joint Staff to develop an electronic version of DD Form 3073 to facilitate electronic documentation of MWD prehospital care in accordance with Reference (d).

2. SECRETARIES OF THE MILDEPS. The Secretaries of the MILDEPs are requested to:

a. Develop procedures for the implementation and full utilization of DD Form 3073 to facilitate uniform and consistent documentation of prehospital care by the MILDEPs during the full range of military operations.

b. Ensure DD Form 3073 is stocked in organizational medical equipment sets, kits, and outfits to include MWD Handler First Aid Set, Canine Combat Lifesaver (CLS) bags, and MWD handler's Individual First Aid Kits (IFAKs) or Joint First Aid Kits (JFAKs) located on all operational platforms. Stocking DD Form 3073 should occur with expediency to support the appropriate documentation of care in the prehospital environment during all contingencies.

c. Review and update current Service-specific doctrine and training plans to incorporate use of DD Form 3073 in prehospital and organizational first aid provided by both medical and non-medical first responders.

d. Coordinate with the Director, DHA, to facilitate development and deployment of an electronic DD Form 3073.

3. COMMANDERS OF THE CCMDs. The Commanders of the CCMDs, in coordination with Service Component Commanders, should ensure uniform and consistent documentation of prehospital care through the full utilization of DD Form 3073 within their respective areas of responsibility.

ENCLOSURE 3

PROCEDURES

1. OVERVIEW. It is DHA's procedure, pursuant to References (c) through (e), to promote standardization of medical documentation at the point of injury (POI) and during K9TCCC across the DoD.

a. DD Form 3073, Canine Tactical Combat Casualty Care Card must serve as the record of trauma care rendered at the POI and during K9TCCC and prehospital evacuation. The DD Form 3073 is to be imported into the MWD's electronic veterinary health record (eVHR) and then forwarded to the DoD Military Working Dog Trauma Registry (DoDMWDTR) at dha.ncr.veterinary.mbx.mwd-trauma-registry@mail.mil. First responders, to include clinical providers, must document treatment provided according to their skill level or scope of practice using the current K9TCCC guidelines in accordance with References (e) and (i).

(1) After inclusion into the eVHR and forwarding to the DoDMWDTR at dha.ncr.veterinary.mbx.mwd-trauma-registry@mail.mil, DD Form 3073 will be maintained in the MWDs' deployment health record. DD Form 3073 will remain in use until a prehospital documentation platform supporting an electronic version is fielded across the DoD.

(2) After the DoD fields an electronic version, DD Form 3073 may serve as a viable option for documentation when necessary.

b. DD Form 3073 with accompanying instructions located in this Enclosure must be disseminated to the widest extent possible within each of the MILDEPs. The instructions in Enclosure 3 for completing DD Form 3073 are officially maintained on the Joint Trauma System website at https://jts.amedd.army.mil/index.cfm/documents/forms_after_action.

c. DD Form 3073 must be stocked in applicable organizational medical equipment sets, kits, and outfits to include, but not limited to, MWD Handler First Aid Set, Canine CLS bags, IFAKs, and JFAKs, located on all operational platforms (e.g., vehicle, aviation, and shipboard assets). This change should occur with expediency to make the cards available for use to support the appropriate documentation of care in all contingencies. Instructions for ordering DD Form 3073 are located in Enclosure 4.

2. BACKGROUND

a. Pre-Hospital or Pre-Veterinary Treatment Facility (pre-VTF) documentation of medical interventions by first responders at the POI is critical to ensuring continuity of care and providing meaningful analyses of medical interventions, techniques, tactics, and procedures rendered at the POI.

b. In a deployed, combat, or training setting, all personnel have the potential to be first responders.

c. First responder care capability is also known as canine tactical combat casualty care (K9TCCC). K9TCCC occurs in response to injuries sustained in support of the full range of military operations and is the military counterpart to prehospital trauma life support. Canine prehospital trauma care in the military is most commonly provided by enlisted personnel and includes handler-aid, buddy aid, and CLS. K9TCCC focuses on the most likely threats, injuries, conditions, and Disease Non-Battle Injuries encountered in combat and on a strictly limited range of interventions directed at the most serious of these threats and conditions.

d. DD Form 3073 promotes DoD goals of capturing documentation of pre-VTF medical interventions at the POI using a mechanisms of injury, injuries, signs and symptoms, and treatments format. It is designed for use by all first responders, including non-medical personnel, and provides a ready reference to normal MWD physiologic parameters, shock volume fluid treatment, and dosages for common emergency medications carried by medical providers.

3. INSTRUCTIONS

a. Commanders must ensure all MWD Handlers carry and all first responders use DD Form 3073 to document pre-VTF care at the POI. Such care relates to both battle and non-battle injuries.

b. Once completed, DD Form 3073 must be visibly attached to the patient or handler. Upon arrival at a VTF at the next role of care, DD Form 3073 must be included with the paper medical record, then scanned into the patient's eVHR and forwarded to the DoDMWDTR at dha.ncr.veterinary.mbx.mwd-trauma-registry@mail.mil. Veterinary Corps Officers must confirm entry of the medical information recorded on DD Form 3073 into both the eVHR and deployment record to ensure the information is available for entry into the DoDMWDTR.

c. DD Form 3073 must be a component of the MWD Handler First Aid Set, canine CLS bags, Unit Assemblage 922A Canine Care Basic Bag, and Canine IFAKs/JFAKs, located on all operational platforms. Corpsmen, combat medics, and tactical evacuation personnel in units with assigned MWDs or in support of an action officer that has MWD operations should be encouraged to carry multiple blank copies of the form.

d. First responders must complete all entries as fully as possible on DD Form 3073 unless under extreme conditions whereby the casualty and/or provider's safety may be at additional risk.

e. Detailed instructions for preparing DD Form 3073 are provided in Appendices 1 and 2.

f. All abbreviations authorized for use in DoD health records or DoD trauma registries may also be used on DD Form 3073.

- g. All entries on the DD Form 3073 must be made using a non-smearing pen or marker.
- h. All entries on the DD Form 3073 should be printed clearly, including the first responder's name.

ENCLOSURE 4

ORDERING PROCEDURES: DD FORM 3073, CANINE TACTICAL COMBAT
CASUALTY CARE CARD

1. DLA ORDERING INSTRUCTIONS

a. The DoD, Federal Agencies, and authorized contractors may establish accounts and obtain DD Form 3073, NSN 0102-LF-013-9200 from the Defense Logistics Agency Document Services, website, at: <https://forms.documentservices.dla.mil/order/>.

b.. Customers with an existing account complete the following steps to obtain DD Form 3073:

(1) On the “DLA Document Services” website, find the search box in the upper right hand corner of the page”

(2) After clicking on “Search Criteria” select “Form Number,” type in “DD 3073” and click on “Search.”

(3) After clicking on “Search,” DD Form 3073 will be listed as available to order. Click on the “brown warehouse box” next to the quantity desired to connect to the “Checkout” window and complete the requested information.

c. Customers without an account must first establish an account prior to ordering DD Form 3073:

d. Instructions for establishing an account are found on the New User Registration page located on the “DLA Document Services” website at:
<https://forms.documentservices.dla.mil/process/>.

e. If further assistance is required, contact the Defense Logistics Agency Information Operations Customer Service Center at: 1-866-736-7010.

f. Proceed with ordering using the instructions outlined in paragraph 1.a.(1) of this enclosure.

2. ALTERNATE ORDERING INSTRUCTIONS. In the rare event customers are unable to use Defense Logistics Agency Document Services to order, DD Form 3073 may be procured using NSN 0102-LF-013-9200. Contact DHA Medical Logistics Division at (301) 619-8538, if additional assistance is required.

APPENDIX 1

INSTRUCTIONS FOR COMPLETING DD FORM 3073, CANINE TACTICAL COMBAT
CASUALTY CARD (FRONT OF CARD)

GENERAL INSTRUCTIONS

- The DD Form 3073 is to be completed by the first responder at the point of injury and forwarded with the casualty to the next level of care.
- Time Zones: Record all time local 24-hour military format as hh:mm.
- Use a plus sign (+) to indicate a positive test result; use a minus sign (-) to indicate a negative test result.

EVACUATION CATEGORY (Mark as appropriate in accordance with Reference (f))

- **URGENT**—Patient who should be evacuated as soon as possible and within 1 hour to save life, limb, or eyesight and to prevent complications of serious illness and to avoid permanent disability.
- **PRIORITY**—Patient who should be moved within 4 hours or their condition will deteriorate to such a degree that he will become an urgent precedence or whose requirements for special treatment are not available locally or who will suffer unnecessary pain or disability.
- **ROUTINE**—Patient whose condition requires evacuation but whose condition is not expected to deteriorate significantly and who will require evacuation in the next 24 hours

EVACUATION MODE AND TYPE (mark as appropriate)

PATIENT IDENTIFICATION

- **UNIT**—Record the unit the MWD is assigned
- **ANIMAL NAME**—(self-explanatory); **TATTOO** (self-explanatory);
DATE (DD-MM-YY)
- **TIME**—Record all time local 24-hour military format as hh:mm
- **GENDER**—(mark as appropriate)
- **MECHANISM OF INJURY**—(mark as appropriate—use other for Disease Non-Battle Injuries or if unknown-describe)

INJURY (mark the diagram where the trauma/injury or disease is located—if there is more than

one injury, identify each with the mechanism of injury)

VITAL SIGNS (input vital signs at least hourly)

Pain Score:

0: Pain free

1 – 2: Mild pain; subtle weight shifting or subtle delay in lying down; enjoys being touched and pet

3 – 4: Moderate pain; intermittent panting; delayed or slowed movement, subdued, weight shifting, likes to be touched except near or on injury, mild body tension

5 – 6: Moderate to severe pain; looks uncomfortable when resting, anxious; pulls away when injury touched, moderate body tension

7 – 8: Severe pain; unsettled, crying, biting or chewing at wound; difficulty maintaining comfortable position; increased respiratory rate, guards painful area, significant body tension when injury touched

9 – 10: Worst pain possible; panting; constantly groaning or screaming when unattended, may be aggressive to palpation, cries at non-painful palpation, severe body tension

APPENDIX 2

INSTRUCTIONS FOR COMPLETING DD FORM 3073, CANINE TACTICAL COMBAT
CASUALTY CARD (BACK OF CARD)

TREATMENTS (mark as appropriate and annotate location where appropriate)

M (Massive Hemorrhage): (mark as appropriate)

A (Airway Control): self-explanatory

R (Respiratory Support): self-explanatory

C (Circulation): FLUIDS (fill out as appropriate and complete as possible)

C (Fracture): self-explanatory

H (Hypo/hyperthermia): self-explanatory

H (Head Injury): self-explanatory

MEDICATIONS (MEDS) (Circle the medication given and write the time given in the notes)

NOTES (Include any additional information (location/country, euthanized/Killed In Action, treatment regimens that were used to treat the patient, etc.)).

FIRST RESPONDERS (self-explanatory)

DISPOSITION OF THE FORM—(The form is to be kept with the patient until it can be put into the patient’s record.) Pass the card to the next treatment facility. 1) Scan and email the card to dha.ncr.veterinary.mbx.mwd-trauma-registry@mail.mil. 2) Put the card into the patient’s hard copy record. **CAVEAT:** For U.S. Special Operations Command Multi-Purpose Canines, DD Form 3073 will be filled out and returned to the handler or operator. The handler or operator will route the card to their respective veterinarian to be inputted into the Multi-Purpose Canines record and forwarded to the DoDMWDTR.

ACRONYMS

IED—Improvised explosive device

GSW—Gunshot wound

TQ—Tourniquet

ET—Endotracheal tube

TXA—Tranexamic acid

GLOSSARYPART I. ABBREVIATIONS AND ACRONYMS

CCMD	Combatant Command
CLS	Combat Lifesaver
DoDMWDTR	Department of Defense Military Working Dog Trauma Registry
DHA	Defense Health Agency
DHA-PI	Defense Health Agency-Procedural Instruction
eVHR	electronic veterinary health record
IFAK	Individual First Aid Kit
JFAK	Joint First Aid Kit
K9TCCC	Canine Tactical Combat Casualty Care
MILDEP	Military Department
MWD	Military Working Dog
POI	point of injury
Pre-VTF	Pre-Veterinary Treatment Facility

PART II. DEFINITIONS

Unless otherwise noted, these terms and their definitions are for the purpose of this DHA-PI.

first responder. Medical or non-medical personnel who provide initial and/or immediate aid, buddy aid, POI care, and/or canine tactical field care and stabilization for evacuation to the next health service support capability in the roles of care and treats active duty and reserve members for common minor illnesses per Reference (f).

Tactical Combat Casualty Care. A set of trauma management guidelines customized for use in the operational setting that maintains a focus on the most common causes of preventable deaths resulting from combat per Reference (h).