

DATA SHARING AGREEMENT (DSA) GOVERNMENT SPONSOR ROLE AND RESPONSIBILITIES

The Government Sponsor is the point of contact within DHA or one of the Services who assumes responsibility for the project / data use described in the Data Sharing Agreement Application (DSAA). The Sponsor's responsibilities are:

- Agree to and sign a DSA once the DSAA is approved by the DHA Privacy Office
- Provide oversight of the Applicant/Recipient for the duration of the DSA project
- Serve as the Government Point of Contact
- Affirm scientific merit, feasibility and usefulness in relation to the Military Health System (MHS) mission, goals, and objectives
- Examine the project to avoid both duplication and unnecessary generation of data
- Assure that the data outcomes benefit DoD
- Verify compliance with applicable standards for privacy and security of data
- Confirm that any publication or release of data, results, or findings adheres to DoD requirements
- Maintain current contact information with the DHA Privacy Office
- Certify accurate and complete responses to the DSAA
- Ensure that the BAA requirements, if applicable, are fulfilled
- Notify the DHA Privacy Office of any changes to the data use, storage or disclosure
- Ensure timely renewal of the DSA, if necessary
- Assure that DHA breach notification and response procedures are followed in the event of potential or actual loss, theft, or compromise of data as outlined in DoD 5400.11-R, Defense Policy Memorandum (dated June 5, 2009), titled: Safeguarding Against and Responding to the Breach of Personally Identifiable Information (PII), as well as DHA Administrative Instruction Number 71, Defense Health Agency Response Team and Breach Response Requirements (June 6, 2014) (DHA AI 71).
- Confirm submission of a Certification of Data Disposition (CDD) no later than 30 days after the expiration of the DSA