



## OBTAINING MILITARY RECORDS

HIPAA Privacy ♦ May 2010

### *How Do I Get Copies of Military Health Records?*

#### **DEPENDENTS/FAMILY MEMBERS**

The National Personnel Records Center (NPRC), Civilian Personnel Record (CPR) facility stores dependent medical folders (DMFs) for dependents treated at Air Force and Coast Guard facilities. DMFs are transferred between one and five years after last treatment. Prior to 2003, the Army retired medical records to NPRC (CPR), however, after 2003 the Army began retiring their medical records for dependents and others to NPRC Military Personnel Records (MPR). Navy medical records are sent to NPRC (MPR) generally after 1-5 years of inactivity. If possible, contact the last medical treatment facility to determine if records have been retired to NPRC (MPR) before sending a request. Requests can be submitted using NA Form 13042, Request for Information Needed to Locate Medical Records.

<http://www.archives.gov/st-louis/military-personnel/na-13042-request-4-information-needed-2-locate-medical-records.pdf>

#### **RETIREES**

NPRC stores records of inpatient, outpatient, dental, and mental health treatment provided to military retirees. These records reflect health care for former members during their retirement years and do NOT include active duty medical records. The retiree records are sent to NPRC (MPR) from facilities of all military services generally after 1-5 years of inactivity and are retained for 50 years from the year of last patient activity. Prior to 2003 the Army, Navy and Air Force retired their retiree records to NPRC (MPR). Beginning in 2003 the Air Force began retiring their retiree records to NPRC (CPR). If possible, contact the last medical treatment facility to determine if records have been retired to NPRC before sending a request. Requests can be submitted using NA Form 13042, Request for Information Needed to Locate Medical Records.

<http://www.archives.gov/st-louis/military-personnel/na-13042-request-4-information-needed-2-locate-medical-records.pdf>

### *Location and How to Request Copies of Armed Services Records*

#### **AIR FORCE**

<http://www.archives.gov/veterans/military-service-records/location/location-airforce.html>

#### **ARMY**

<http://www.archives.gov/veterans/military-service-records/location/location-army.html>



# TMA Privacy Office Information Paper

Records Management ♦ FOIA ♦ DUAs ♦ HIPAA Compliance ♦ Privacy Act/System of Records ♦ PIAs



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### COAST GUARD

<http://www.archives.gov/veterans/military-service-records/location/location-coast-guard.html>

### MARINE CORPS

<http://www.archives.gov/veterans/military-service-records/location/location-marine-corps.html>

### NAVY

<http://www.archives.gov/veterans/military-service-records/location/location-navy.html>

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