

FACT SHEET DHA-FOIA

DEFENSE HEALTH AGENCY - FREEDOM OF INFORMATION ACT



DHA-FOIA is a web-based application used to process Freedom of Information Act and Privacy Act appeal, litigation, and consultation requests.

DHA-FOIA electronically creates requests, stores requester details, and allows analysts to upload redacted documents for delivery to requesters. The application's data and analytic capabilities enable automatic creation of FOIA processing statistics and reports on FOIA requests, as required by the U.S. Department of Justice. DHA-FOIA also relays data to the National FOIA Portal, enabling petitioners to submit their request through [FOIA.gov](https://www.foia.gov) and receive automated status updates.



Key Features

- ▶ Provides a secure portal for FOIA requests and receipt of downloaded records
- ▶ Automatically produces annual compliance reports
- ▶ Generates correspondence letters for efficient communication and collaboration
- ▶ Offers interactive dashboards with live data and analytics

Key Benefits

- ▶ Provides a central system for all FOIA requests and communication
- ▶ Improves FOIA processing productivity through an automated and electronic process
- ▶ Receives and tracks requests through the entire FOIA request lifecycle
- ▶ Reduces delay and backlogs with efficient redaction capabilities