



# Vaccine Storage Troubleshooting Record

Use this page to record the details of the vaccine storage incident, including the date and time of the last known temperature within the appropriate vaccine storage range.

Date	Time	Storage Unit Temp	Room Temp	Incident	Action Taken	Results	Initials



# Temperature Log for Freezer – Fahrenheit

## DAYS 16–31

Month/Year \_\_\_\_\_

Facility Name \_\_\_\_\_

### Monitor temperatures closely!

1. Write your initials below in “Staff Initials,” and note the time in “Exact Time.”
2. Record temps twice each workday.
3. Record the min/max temps once each workday – preferably in the morning.
4. Put an “X” in the row that corresponds to the refrigerator’s temperature.
5. If any out-of-range temp, see instructions to the right.
6. After each month has ended, save each month’s log for 3 years, unless local policy require a longer period.

### Take action if temp is out of range—too warm (above 5°F) or too cold (below -58°F).

1. Do not leave vaccine in non-functioning storage unit. Immediately move the vaccine to a working storage unit at proper temperature.
2. Label exposed vaccine “do not use,” and place them in a separate container apart from other products in the storage unit.
3. Do not discard vaccines unless directed to by \*USAMMA-DOC or \*DLA-TSM.
4. Notify your vaccine coordinator, and call your Immunization Healthcare Specialist for guidance.
5. Document the action taken on a PC-TSMP worksheet found at [www.health.mil/coldchain](http://www.health.mil/coldchain).

Day of Month	16		17		18		19		20		21		22		23		24		25		26		27		28		29		30		31	
Staff Initials																																
Exact Time	AM	PM																														
Min/Max Temp (since previous reading)																																

**Danger! Temps above 5°F are too warm! Write any out-of-range temps and room temp on the lines below and contact USAMMA-DOC and/or DLA-TSM immediately!**

ACCEPTABLE TEMPERATURES	5°F																														
	4°F																														
	3°F																														
	2°F																														
	1°F																														
	0°F																														
	-1°F																														
	-2°F																														
	-3°F																														
	-4°F																														
	-58°F to -5°F																														
ACTION	Write any out-of-range temps (above 5°F or below -58°F) here.																														
	Room Temperature*																														

\*Place storage units in a well ventilated room at an ambient room temperature of 68°F-77°F/20°C-25°C.

Adapted with appreciation from California Department of Public Health

If you have a vaccine storage issue, also complete a PC-TSMP worksheet found at [www.health.mil/coldchain](http://www.health.mil/coldchain).

\*USAMMA/DOC Phone: (301) 619-4318/3017, DSN (343), Urgent after hours: (301) 676-1184/0808, email: [usarmy.detrick.medcom-usamma.mbx.doc@mail.mil](mailto:usarmy.detrick.medcom-usamma.mbx.doc@mail.mil)  
 \*DLA-TSM CCM Team Phone: (215) 737-5537/5365, DSN (444), Urgent after hours: (215) 284-6586, email: [DSCPColdChain@dla.mil](mailto:DSCPColdChain@dla.mil) or [paacoldchainteam@dla.mil](mailto:paacoldchainteam@dla.mil)

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