

PRIVACY IMPACT ASSESSMENT (PIA)

PRESCRIBING AUTHORITY: DoD Instruction 5400.16, "DoD Privacy Impact Assessment (PIA) Guidance". Complete this form for Department of Defense (DoD) information systems or electronic collections of information (referred to as an "electronic collection" for the purpose of this form) that collect, maintain, use, and/or disseminate personally identifiable information (PII) about members of the public, Federal employees, contractors, or foreign nationals employed at U.S. military facilities internationally. In the case where no PII is collected, the PIA will serve as a conclusive determination that privacy requirements do not apply to system.

1. DOD INFORMATION SYSTEM/ELECTRONIC COLLECTION NAME:

Defense Medical Accessions Computing System (DMACS) 2.0

2. DOD COMPONENT NAME:

Defense Health Agency

3. PIA APPROVAL DATE:

09/15/2025

Program Executive Office (PEO) Medical Systems (J6)

SECTION 1: PII DESCRIPTION SUMMARY (FOR PUBLIC RELEASE)

a. The PII is: (Check one. Note: Federal contractors, military family members, and foreign nationals are included in general public.)

- ☐ From members of the general public ☐ From Federal employees
- ☒ from both members of the general public and Federal employees ☐ Not Collected (if checked proceed to Section 4)

b. The PII is in a: (Check one.)

- ☐ New DoD Information System ☐ New Electronic Collection
- ☐ Existing DoD Information System ☐ Existing Electronic Collection
- ☒ Significantly Modified DoD Information System

c. Describe the purpose of this DoD information system or electronic collection and describe the types of personal information about individuals collected in the system.

Defense Medical Accessions Computing System (DMACS) 2.0 provides a modern business solution enabling the DoD Medical Examination Review Board (DoDMERB) to coordinate the collection of medical examination files from commissioning program applicants and conduct evaluations of completed medical examination(s) to determine medical qualification status per military Service branch and industry medical standards. Delivered on the HealthForce Nexus (HFN) Platform leveraging the Salesforce application Platform as a Service (aPaaS) technology solution, DMACS 2.0 provides a modern business solution in which Agencies (i.e., - the military commissioning programs), applicants, and the DHA DoD Medical Examination Review Board (DoDMERB) can exchange the information necessary to determine an applicants medical qualification status. The system consists of web applications on which applicants, agencies, and authorized medical personnel, waiver authorities and DoDMERB case managers upload and review pertinent applicant medical information, and where a parent/guardian can review and sign documentation on behalf of an underage applicant.

Personally identifiable information (PII) and Protected Health Information (PHI) collected include personal descriptors, Social Security Numbers (SSNs), race/ethnicity, medical evaluation and history, and military status. PII is collected from Applicants to the US Military Academy at West Point, US Air Force Academy, US Naval Academy, US Coast Guard Academy, US Merchant Marine Academy, Reserve Officer Training Corps (ROTC) Scholarship Program, Uniformed Services University of the Health Sciences (USUHS), or other officer accession programs as directed by the Department of Defense (DoD).

DMACS 2.0 is owned/managed by the Technology Support Branch (TSB) Digital Transformation Center (DTC)/Solution Delivery Division (SDD)/Program Executive Office (PEO) Medical Systems (J-6)/Defense Health Agency (DHA).

d. Why is the PII collected and/or what is the intended use of the PII? (e.g., verification, identification, authentication, data matching, mission-related use, administrative use)

PII is collected as part of the application review process to determine an applicant's eligibility for admission into the Service Academies, ROTC programs, and other officer accession programs as directed by the DoD. This information is to verify identity, in records for applications and medical evaluations, and validate medical qualifications for specific programs.

e. Do individuals have the opportunity to object to the collection of their PII? ☒ Yes ☐ No

(1) If "Yes," describe the method by which individuals can object to the collection of PII.

(2) If "No," state the reason why individuals cannot object to the collection of PII.

Applicants have the opportunity to object to the collection of their PII by not completing forms used to collect information (DD Form 2807-2 Accessions Medical Pre-screen Report Approval and DD Form 2808 Report of Medical Examination) and/or by not agreeing to the Privacy Advisory presented at login to the DMACS 2.0 public facing website.

f. Do individuals have the opportunity to consent to the specific uses of their PII? ☒ Yes ☐ No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

Applicants have the opportunity to consent to the specific uses of their PII when completing forms used to collect information (DD Form 2807-2 and DD Form 2808) and/or by not agreeing to the Privacy Advisory presented at login to the DMACS 2.0 public facing website. Failure to provide this information may impede the application process and hamper candidacy.

g. When an individual is asked to provide PII, a Privacy Act Statement (PAS) and/or a Privacy Advisory must be provided. (Check as appropriate and provide the actual wording.)

☒ Privacy Act Statement ☐ Privacy Advisory ☐ Not Applicable

AUTHORITY: 10 USC 133, Executive department, 10 USC 504, Persons not qualified ; 10 USC 505, Regular components: qualifications, term, grade; 10 USC 532, Qualifications for original appointment as a commissioned officer; 10 USC 978, Drug and alcohol abuse and dependency: testing of new entrants; 10 USC 4346, Cadets: requirements for admission; 10 USC 136, Under Secretary of Defense for Personnel and Readiness; 10 USC 3013, Secretary of the Army; 10 USC 5013, Secretary of the Navy; 10 USC 8013, Secretary of the Air Force; 14 USC 632, Functions and powers vested in the Commandant; 46 USC 51301, Maintenance of the Academy; DoD Directive 1145.2, United States Military Entrance Processing Command; DoD Directive 5124.02, Under Secretary of Defense for Personnel and Readiness; DoD Instruction 6040.05, DoD Health Record Life Cycle Management; and EO 9397 (SSN), as amended.

PURPOSE: To determine medical qualification of student applicants during the application process to US Military Academy, USAF Academy, US Naval Academy, US Coast Guard Academy, US Merchant Marine Academy, Senior Reserve Officer Training Corps ("ROTC"), Scholarship Program, the Uniformed Services University of the Health Sciences ("USUHS"), or other officer accession programs as directed by the Department of Defense ("DoD").

ROUTINE USES: In addition to those disclosures generally permitted under 5 USC §552a(b) of the Privacy Act of 1974, as amended, these records may specifically be disclosed outside the DoD as a routine use pursuant to 5 USC §552a(b)(3) to parents or legal guardians during medical consultations to clarify or explain an applicant's medical status; to civilian contract agents of the Federal government and private physicians associated with medically certifying applicants for military service; and the DoD "Blanket Routine Uses" published at the beginning of the compilation of systems of records notices apply to this system. Protected health information (PHI) in your records may be used and disclosed generally as permitted by the HIPAA Rules, as implemented within DoD. Permitted uses and disclosures of PHI include, but are not limited to, treatment, payment, and healthcare operations.

DISCLOSURE: Voluntary. If you choose not to provide the requested information, there may be an significant administrative delay; however, no penalties will be imposed.

APPLICABLE SORN: F044 USAFA A, Department of Defense Medical Examination Review Board Medical Examination Files (June 11, 1997; 62 FR 31) <https://dpcl.d.defense.gov/Privacy/SORNSIndex/DOD-wide-SORN-Article-View/Article/569878/f044-usafa-a/>

h. With whom will the PII be shared through data/system exchange, both within your DoD Component and outside your Component? (Check all that apply)

☒ Within the DoD Component

Specify. DHA Military Treatment Facilities (MTFs)

☒ Other DoD Components (i.e. Army, Navy, Air Force)

Specify. DoD Medical Evaluations Board (DoDMERB);
Departments of the Army, Navy, and Air Force; Uniformed Services University of the Health Sciences (USUHS)

☒ Other Federal Agencies (i.e. Veteran's Affairs, Energy, State)

Specify. Department of Homeland Security (US Coast Guard (USCG))

☐ State and Local Agencies

Specify.

☒ Contractor (Name of contractor and describe the language in the contract that safeguards PII. Include whether FAR privacy clauses, i.e., 52.224-1, Privacy Act Notification, 52.224-2, Privacy Act, and FAR 39.105 are included in the contract.)

Specify. Medical Examination Contractor – CIV Team;
Technical IT Vendor – Akiak NS, LCC
5.1.7 Data Sharing Agreement (DSA): Access and/or extraction of PHI is required per this contract. DSA must be approved by the DHA Privacy Officer, TRICARE Management Activity, before PHI may be used by the Contractor. The Contractor shall only access and retain data required to achieve the DSA objectives. DSAs are valid for one year, at the expiration of which the Contractor shall renew or submit a Certificate of Data Destruction to the DHA Privacy Office.
5.1.11 Business Associate Agreement (BAA) between the

Contractor and DHA is required to comply with the HIPAA Rules and the DoD HIPAA Issuances due within ten (10) calendars of contract award.

☐ Other (e.g., commercial providers, colleges).

Specify.

i. Source of the PII collected is: (Check all that apply and list all information systems if applicable)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Individuals | <input type="checkbox"/> Databases |
| <input checked="" type="checkbox"/> Existing DoD Information Systems | <input checked="" type="checkbox"/> Commercial Systems |
| <input type="checkbox"/> Other Federal Information Systems | |

Data is provided by the applicant, or by CIV Team's Department of Defense Medical Exam Testing System (DoDMETS).
Existing DoD Information Systems: DMACS 2.0 public facing website - DoDMERB.

j. How will the information be collected? (Check all that apply and list all Official Form Numbers if applicable)

- | | |
|---|---|
| <input checked="" type="checkbox"/> E-mail | <input checked="" type="checkbox"/> Official Form (Enter Form Number(s) in the box below) |
| <input checked="" type="checkbox"/> In-Person Contact | <input checked="" type="checkbox"/> Paper |
| <input checked="" type="checkbox"/> Fax | <input checked="" type="checkbox"/> Telephone Interview |
| <input checked="" type="checkbox"/> Information Sharing - System to System | <input checked="" type="checkbox"/> Website/E-Form |
| <input type="checkbox"/> Other (If Other, enter the information in the box below) | |

Official form: (DD Form 2807-2 Accessions Medical Pre-screen Report Approval and DD Form 2808 Report of Medical Examination)
Website/E-Form: Individual can fill-out application directly on DMACS 2.0 public facing website. Applicants may submit required records and information directly to DoDMERB staff via email (usaf.usafa.dodmerb.mbx.helpdesk@mail.mil), telephone (719-333-3562), or physical mail to be entered into DMACS 2.0. DoDMETS: Applicants who opt to use the medical examinations Contractor, CIV Team, will have their required records and information provided to DMACS 2.0 by DoDMETS.

k. Does this DoD Information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information must be consistent.

☒ Yes ☐ No

If "Yes," enter SORN System Identifier

SORN Identifier, not the Federal Register (FR) Citation. Consult the DoD Component Privacy Office for additional information or <http://dpcl.d.defense.gov/Privacy/SORNs/>
or

If a SORN has not yet been published in the Federal Register, enter date of submission for approval to Defense Privacy, Civil Liberties, and Transparency Division (DPCLTD). Consult the DoD Component Privacy Office for this date.

If "No," explain why the SORN is not required in accordance with DoD Regulation 5400.11-R: Department of Defense Privacy Program.

l. What is the National Archives and Records Administration (NARA) approved, pending or general records schedule (GRS) disposition authority for the system or for the records maintained in the system?

(1) NARA Job Number or General Records Schedule Authority.

(2) If pending, provide the date the SF-115 was submitted to NARA.

(3) Retention Instructions.

FILE NUMBER: 911-34

FILE TITLE: Department of Defense Medical Examination Review Board System (DoDMERBS)

DISPOSITION: Temporary. Cut off annually. Destroy 10 years after cutoff.

m. What is the authority to collect information? A Federal law or Executive Order must authorize the collection and maintenance of a system of records. For PII not collected or maintained in a system of records, the collection or maintenance of the PII must be necessary to discharge the requirements of a statute or Executive Order.

- (1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be similar.
- (2) If a SORN does not apply, cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply).

- (a) Cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.
- (b) If direct statutory authority or an Executive Order does not exist, indirect statutory authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.
- (c) If direct or indirect authority does not exist, DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component must be identified.

10 USC 133, Executive department, 10 USC 504, Persons not qualified ; 10 USC 505, Regular components: qualifications, term, grade; 10 USC 532, Qualifications for original appointment as a commissioned officer; 10 USC 978, Drug and alcohol abuse and dependency: testing of new entrants; 10 USC 4346, Cadets: requirements for admission; 10 USC 136, Under Secretary of Defense for Personnel and Readiness; 10 USC 3013, Secretary of the Army; 10 USC 5013, Secretary of the Navy; 10 USC 8013, Secretary of the Air Force; 14 USC 632, Functions and powers vested in the Commandant; 46 USC 51301, Maintenance of the Academy; DoD Directive 1145.2, United States Military Entrance Processing Command; DoD Directive 5124.02, Under Secretary of Defense for Personnel and Readiness; DoD Instruction 6040.05, DoD Health Record Life Cycle Management; and EO 9397 (SSN), as amended.

n. Does this DoD information system or electronic collection have an active and approved Office of Management and Budget (OMB) Control Number?

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information. This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

☐ Yes ☒ No ☐ Pending

- (1) If "Yes," list all applicable OMB Control Numbers, collection titles, and expiration dates.
- (2) If "No," explain why OMB approval is not required in accordance with DoD Manual 8910.01, Volume 2, " DoD Information Collections Manual: Procedures for DoD Public Information Collections."
- (3) If "Pending," provide the date for the 60 and/or 30 day notice and the Federal Register citation.

DMACS 2.0 does not require an OMB Control Number as the system is not the initial point of collection of the information.