

PRIVACY IMPACT ASSESSMENT (PIA)

PRESCRIBING AUTHORITY: DoD Instruction 5400.16, "DoD Privacy Impact Assessment (PIA) Guidance". Complete this form for Department of Defense (DoD) information systems or electronic collections of information (referred to as an "electronic collection" for the purpose of this form) that collect, maintain, use, and/or disseminate personally identifiable information (PII) about members of the public, Federal employees, contractors, or foreign nationals employed at U.S. military facilities internationally. In the case where no PII is collected, the PIA will serve as a conclusive determination that privacy requirements do not apply to system.

1. DOD INFORMATION SYSTEM/ELECTRONIC COLLECTION NAME:

NATIONAL MUSEUM OF HEALTH AND MEDICINE LOCAL AREA NETWORK (NMHM LAN)

2. DOD COMPONENT NAME:

Defense Health Agency

3. PIA APPROVAL DATE:

02/24/2026

RESEARCH & ENGINEERING

SECTION 1: PII DESCRIPTION SUMMARY (FOR PUBLIC RELEASE)

a. The PII is: (Check one. Note: Federal contractors, military family members, and foreign nationals are included in general public.)

- From members of the general public From Federal employees
 from both members of the general public and Federal employees Not Collected (if checked proceed to Section 4)

b. The PII is in a: (Check one.)

- New DoD Information System New Electronic Collection
 Existing DoD Information System Existing Electronic Collection
 Significantly Modified DoD Information System

c. Describe the purpose of this DoD information system or electronic collection and describe the types of personal information about individuals collected in the system.

The National Museum of Health and Medicine Local Area Network (NMHM LAN) is an information system (IS) enclave employed in support of the National Museum of Health and Medicine's mission to "to preserve and explore the impact of military medicine." The Museum's critical business process is the Electronic Museum (EMu) application, and the enclave functions in support of this system. The NMHM LAN consists of approximately forty (40) users (DoD Civilians and DoD Contractors), ~ forty-five (45) Windows 11 Enterprise clients, two (2) Windows Server 2019 servers (one bare-metal and one virtual machine), and two (2) Red Hat Linux Enterprise (RHEL) servers. The IS operates on the Medical Community of Interest's Sensitive but Unclassified (NIPR) network. Personally Identifiable Information (PII) is stored within the enclave. The NMHM LAN is a General Support System that does not support any major applications. NMHM administrators manage the Windows clients and servers, as well as the Red Hat Enterprise Linux servers. Network devices consists of six (6) physical switches, configured to perform as two (2) logical switches. While these devices are located within the enclave, they are managed and administered by DHA, with limited console access granted to NMHM administrators.

d. Why is the PII collected and/or what is the intended use of the PII? (e.g., verification, identification, authentication, data matching, mission-related use, administrative use)

PII is collected from donors, researchers and volunteers for identification and to permit Ft. Detrick Garrison and/or DHA Security Office to perform checks, grant access to the installation, and issue visitor badges. PII is collected from parties who donate or loan materials to, or borrow material from the Collection for the purposes of identification, recording the transaction, custodial/ownership purposes. PII is collected from researchers requesting images, documents, or other media for identification purposes and to document purposes of use.

e. Do individuals have the opportunity to object to the collection of their PII? Yes No

(1) If "Yes," describe the method by which individuals can object to the collection of PII.

(2) If "No," state the reason why individuals cannot object to the collection of PII.

Personnel have the ability to object to collecting their PII, and would not be permitted access to the installation and/or would not fulfill custodial/ownership requirements.

f. Do individuals have the opportunity to consent to the specific uses of their PII? Yes No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

Personnel have the ability to consent to the uses of their PII, and would not be permitted access to the installation and/or would not fulfill

custodial/ownership requirements.

g. When an individual is asked to provide PII, a Privacy Act Statement (PAS) and/or a Privacy Advisory must be provided. (Check as appropriate and provide the actual wording.)

- Privacy Act Statement
- Privacy Advisory
- Not Applicable

Researchers, volunteers, and other members of the public seeking access to the restricted (behind the fence) areas of the Museum:
 -“The NMHM collects Personally Identifiable Information (PII) to the extent necessary to identify you and permit the Fort Detrick Garrison and/or DHA Security Office(s) to perform checks, grant access to the Installation and issue visitor badges. Collection and use of this data is mandatory. Data collected will be stored on information systems employed with technologies designed to protect data-at-rest and data-in-transit.”

Persons who donate or loan materials to, or borrow materials from the Museum:
 -“The NMHM collects Personally Identifiable Information (PII) to identify person(s) who donate items to the Museum, borrow materials from the Museum, and/or loan materials to the Museum. This information is used to record these transactions and for custodial/ownership purposes. Collection and use of this information is mandatory. Data collected will be stored on information systems employed with technologies designed to protect data-at-rest and data-in-transit.”

Researchers/other members of the public requesting images, documents, or other media from the Museum:
 -“The NMHM collects Personally Identifiable Information (PII) to the extent necessary to identify you and document purpose of use when requesting images, documents, or other media from the Museum. Collection and use of this information is mandatory. Refusal to furnish the requested data or allow its use will result in denial of the media request by the Museum. Data collected will be stored on information systems employed with technologies designed to protect data-at-rest and data-in-transit.”

h. With whom will the PII be shared through data/system exchange, both within your DoD Component and outside your Component? (Check all that apply)

- Within the DoD Component Specify. DHA SECURITY OFFICE, FT. DETRICK GARRISON/
PROVOST MARSHAL
- Other DoD Components (i.e. Army, Navy, Air Force) Specify.
- Other Federal Agencies (i.e. Veteran's Affairs, Energy, State) Specify.
- State and Local Agencies Specify.
- Contractor (Name of contractor and describe the language in the contract that safeguards PII. Include whether FAR privacy clauses, i.e., 52.224-1, Privacy Act Notification, 52.224-2, Privacy Act, and FAR 39.105 are included in the contract.) Specify.
- Other (e.g., commercial providers, colleges). Specify.

i. Source of the PII collected is: (Check all that apply and list all information systems if applicable)

- Individuals Databases
- Existing DoD Information Systems Commercial Systems
- Other Federal Information Systems

j. How will the information be collected? (Check all that apply and list all Official Form Numbers if applicable)

- E-mail Official Form (Enter Form Number(s) in the box below)
- In-Person Contact Paper
- Fax Telephone Interview
- Information Sharing - System to System Website/E-Form
- Other (If Other, enter the information in the box below)

k. Does this DoD Information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information must be consistent.

- Yes
- No

If "Yes," enter SORN System Identifier

SORN Identifier, not the Federal Register (FR) Citation. Consult the DoD Component Privacy Office for additional information or <http://dpcl.d.defense.gov/Privacy/SORNs/>
or

If a SORN has not yet been published in the Federal Register, enter date of submission for approval to Defense Privacy, Civil Liberties, and Transparency Division (DPCLTD). Consult the DoD Component Privacy Office for this date.

If "No," explain why the SORN is not required in accordance with DoD Regulation 5400.11-R: Department of Defense Privacy Program.

None of the information collected is stored in a form retrievable by name, SSN, or any other identifier.

I. What is the National Archives and Records Administration (NARA) approved, pending or general records schedule (GRS) disposition authority for the system or for the records maintained in the system?

(1) NARA Job Number or General Records Schedule Authority.

(2) If pending, provide the date the SF-115 was submitted to NARA.

(3) Retention Instructions.

The LAN/Enclave itself does not have a NARA approved, pending, or GRS authority and retention instructions applied as a whole. Refer to NARA approved, pending, or GRS authority and retention instruction specific to the systems, applications, electronic collections, file servers, and share drives contained within the LAN/Enclave

m. What is the authority to collect information? A Federal law or Executive Order must authorize the collection and maintenance of a system of records. For PII not collected or maintained in a system of records, the collection or maintenance of the PII must be necessary to discharge the requirements of a statute or Executive Order.

- (1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be similar.
(2) If a SORN does not apply, cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply).

(a) Cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If direct statutory authority or an Executive Order does not exist, indirect statutory authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) If direct or indirect authority does not exist, DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component must be identified.

- 10 U.S.C. 3013, Secretary of the Army;
- 16 U.S.C. 470, National Historic Preservation Act;
- 26 U.S.C. 6041, Information at Source;
- 10 U.S.C. 2601, Acceptance of Gifts and Services;
- 10 U.S.C. 2608, Acceptance of Gifts and Services;
- AR 1-100, Gifts and Donations;
- Army Regulation 870-5, Military History: Responsibilities, Policies and Procedures;
- AR 870-20, Army Museums, Historical Artifacts, and Art.

n. Does this DoD information system or electronic collection have an active and approved Office of Management and Budget (OMB) Control Number?

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information. This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

Yes No Pending

- (1) If "Yes," list all applicable OMB Control Numbers, collection titles, and expiration dates.
(2) If "No," explain why OMB approval is not required in accordance with DoD Manual 8910.01, Volume 2, "DoD Information Collections Manual: Procedures for DoD Public Information Collections."
(3) If "Pending," provide the date for the 60 and/or 30 day notice and the Federal Register citation.

Collection of information is not directed to 10 or more persons annually. Not considered by OMB to be a collection.