



THE ASSISTANT SECRETARY OF DEFENSE

WASHINGTON, D. C. 20301-1200

FEB 11 2004

HEALTH AFFAIRS

MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY (M&RA)
ASSISTANT SECRETARY OF THE NAVY (M&RA)
ASSISTANT SECRETARY OF THE AIR FORCE (M&RA)

SUBJECT: Status Report of Anthrax and Smallpox Vaccinations

This memo establishes DoD policy on status reporting procedures for anthrax and smallpox vaccinations.

The Under Secretary of Defense (Personnel and Readiness) directed each Service to track smallpox and anthrax vaccinations using an immunization tracking system. This included monitoring and maximizing compliance with all aspects of vaccine administration. Additionally, he directed periodic reporting on program execution.

As DoD personnel continue to rotate in and out of areas requiring these vaccinations, it is imperative that we maintain compliance with all vaccine administration requirements. To enhance our ability to ensure this compliance, I am directing each Service to provide a status report for anthrax and smallpox vaccinations monthly.

Reports will be submitted through Service channels to the Military Vaccine (MILVAX) Agency on the 15th of each month for the preceding month. The first report will be submitted by April 15, 2004. Initially, the reports will be submitted monthly, but may be adjusted in the future. The reporting format is attached.

For further information, please contact Colonel K. W. Carr, CBRN Medical Defense, at (703) 681-1711.

A handwritten signature in black ink that reads "William Winkenwerder, Jr." with a stylized flourish at the end.

William Winkenwerder, Jr., MD

Attachment:
As stated

cc:
Surgeon General of the Army
Surgeon General of the Navy
Surgeon General of the Air Force
Director, Health and Safety, US Coast Guard

HA POLICY: 04-005

**MILITARY VACCINATION EXECUTION REPORT
SERVICE REPORT**

(U) Anthrax Vaccinations Since 15 Sep 02:

SERVICE BY COMPONENT (Active, Guard, Reserve)	# RESUMED (1)	# RESUMED 3 DOSES ≥	# CURRENT (2)	# OVERDUE (3)
ARMY (REGULAR)				
ARMY NATIONAL GUARD				
ARMY RESERVE				
AIR FORCE (REGULAR)				
AIR FORCE RESERVE				
AIR NATIONAL GUARD				
NAVY (REGULAR)				
NAVY RESERVE				
MARINES (REGULAR)				
MARINE CORPS RESERVE				
COAST GUARD (REGULAR)				
COAST GUARD RESERVE				

(U) TOTAL PERSONNEL VACCINATED (AVA):

(1) CURRENT + OVERDUE = # RESUMED

(2) A service member is "current" if due date is in the future or < 30 days since last required vaccination.

(3) A service member is "overdue" if > 30 days since last required vaccination.

(U) Smallpox Vaccinations Since 1 Dec 02:

SERVICE BY COMPONENT (Active, Guard, Reserve)	# SCREENED (1)	# VACCINATED	# EXEMPT
ARMY (REGULAR)			
ARMY NATIONAL GUARD			
ARMY RESERVE			
AIR FORCE (REGULAR)			
AIR FORCE RESERVE			
AIR NATIONAL GUARD			
NAVY (REGULAR)			
NAVY RESERVE			
MARINES (REGULAR)			
MARINE CORPS RESERVE			
COAST GUARD (REGULAR)			
COAST GUARD RESERVE			

(U) TOTAL PERSONNEL VACCINATED (SMA):

(1) Screened = Vaccinated + Exempt