



OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE
HEALTH AFFAIRS

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TRICARE
MANAGEMENT
ACTIVITY

JUL 26 2012

MEMORANDUM FOR LINDA THOMAS, DIRECTOR OF THE TRICARE
MANAGEMENT ACTIVITY PRIVACY AND CIVIL LIBERTIES
OFFICE

SUBJECT: Designation of a TRICARE Management Activity Health Insurance Portability and
Accountability Act Privacy Officer and Health Insurance Portability and
Accountability Act Security Officer

You are hereby designated the TRICARE Management Activity (TMA) Health Insurance Portability and Accountability Act (HIPAA) Privacy Officer and HIPAA Security Officer. The HIPAA of 1996, Public Law 104-191, as well as the Department of Defense (DoD) 6025.18-R, "Health Information Privacy Regulation", and the DoD 8580.02-R, "Health Information Security Regulation", require that each covered entity, i.e., TRICARE health plan, designate a HIPAA Privacy Officer and a HIPAA Security Officer who are responsible for the development and implementation of policies and procedures required under each set of regulations.

As the TMA HIPAA Privacy Officer and HIPAA Security Officer, you have the overall responsibility for: maintaining the privacy, confidentiality, and security of health information; to ensure compliance with state and Federal laws; develop appropriate organizational initiatives; and exercise ethical decision-making. You have signature authority for approval of routine HIPAA privacy and HIPAA security correspondence.

[Signed]

Jonathan Woodson
Director