MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY (MANPOWER AND RESERVE AFFAIRS)  
ASSISTANT SECRETARY OF THE NAVY (MANPOWER AND RESERVE AFFAIRS)  
ASSISTANT SECRETARY OF THE AIR FORCE (MANPOWER AND RESERVE AFFAIRS)  
DEPUTY ASSISTANT SECRETARY OF DEFENSE (HEALTH SERVICES POLICY AND OVERSIGHT)  
DEPUTY ASSISTANT SECRETARY OF DEFENSE (MILITARY COMMUNITY AND FAMILY POLICY)  
DIRECTOR, DEFENSE HEALTH AGENCY  
DIRECTOR, JOINT STAFF  

SUBJECT: Guidance for the 2018-2019 Annual Influenza Immunization Program  

The forthcoming Department of Defense (DoD) Instruction 6205.02, “DoD Immunization Program,” will require that all Active Duty and Reserve Component personnel, and DoD civilian health care personnel be immunized annually against influenza with vaccines approved for use by the U.S. Food and Drug Administration and in accordance with the recommendations of the Centers for Disease Control and Prevention Advisory Committee on Immunization Practices. Accordingly, addressees should assure that their members receive their annual influenza vaccinations. The annual program will be administered in accordance with Defense Health Agency instructions augmented by Service-specific guidance.  

The Department orders more than 3 million doses of influenza vaccine annually. Military medical treatment facilities (MTFs) should expect multiple deliveries starting in August and continuing for several months. MTFs should begin immunization immediately upon receipt of the vaccine. Commanders are responsible for establishing policies and procedures to maximize usage and minimize loss of vaccine to prevent avoidable waste of government resources.  

We applaud the efforts of the Services and the Combatant Commands in preparing for seasonal influenza. Our goal is to exceed 90 percent immunization of military Service members and health care personnel by January 15, 2019.
My point of contact for this memorandum is [redacted]. [Redacted] may be reached at [redacted], or [redacted].

Tom McCaffery  
Acting

cc:  
Assistant Secretary of Defense (Reserve Affairs)  
Surgeon General of the Army  
Surgeon General of the Navy  
Surgeon General of the Air Force  
Director, Defense Logistics Agency Troop Support  
Director of Health, Safety and Work-Life, U.S. Coast Guard  
Director, Marine Corps Staff