



# DHA UBO VA-DoD Resource Sharing Outpatient Billing Guide USER GUIDE





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## 1.0 Introduction

In 1982, Congress passed the Veteran's Administration (VA) and Department of Defense (DoD) Health Resources Sharing and Emergency Operations Act to promote cost-effective use of health care resources and efficient delivery of care. It authorizes VA medical centers and DoD military treatment facilities (MTFs) to enter into mutually beneficial sharing agreements to buy, sell, and barter medical and support services. Congress then passed the National Defense Authorization Act (NDAA) of 2003 that encourages VA and DoD joint strategic planning, established a Joint Executive Council for governance over VA and DoD sharing *and mandated standardized reimbursement rates for VA and DoD medical facilities with resource sharing agreements*.

Per the NDAA of 2003, the VA and DoD signed a 2003 Memorandum of Agreement in which they agreed to a standard reimbursement methodology for medical facilities with direct resource sharing agreements. In 2009, they agreed to the *Outpatient Billing Guidance for Department of Defense/Veterans Affairs Direct Sharing Agreements for Health Care* (herein referred to as *Outpatient Billing Guidance*). This methodology bills outpatient clinical services at TRICARE CHAMPUS Maximum Allowable Charge (TRICARE CMAC) rates less 10% for the appropriate Current Procedure Terminology (CPT<sup>®</sup>).

To support the 2009 *Outpatient Billing Guidance*, the TRICARE Management Activity (DHA) Uniform Business Office (UBO) developed a "VA-DoD Resource Sharing Outpatient Billing Guide" to calculate outpatient charges for MTFs that provide VA-DoD resource sharing agreement care.<sup>1</sup> Developed in FY13, the DHA UBO Outpatient Billing Guide ("OBG") is designed to assist MTFs with resource sharing agreement care to calculate both the institutional and non-institutional components of an outpatient encounter. The VA-DoD OBG is published along with instructions for use in a Microsoft<sup>®</sup> Excel<sup>®</sup> workbook. It is available for download and use on the DHA UBO Website at:

<u>http://www.tricare.mil/ocfo/mcfs/ubo/billing.cfm#Outpatient</u>. A Webinar showing how to use the VA-DoD OBG is also available for on demand viewing free of charge on the Website at:

http://www.tricare.mil/ocfo/mcfs/ubo/learning\_center/training.cfm#recent.

#### 2.0 Calculating Charges with the VA-DoD Outpatient Billing Guide

The Outpatient Billing Guide ("OBG") is designed to assist MTFs with resource sharing agreement care to calculate both the institutional and non-institutional elements of an outpatient encounter. It is an Excel® workbook that can be used to document all services, supplies and pharmaceuticals that may be provided during an outpatient visit and to calculate the total charge to bill to the VA. Note: this is a guide to help calculate charges and does not generate a bill; you must follow Service-specific or MTF-specific guidance on how to bill the VA and what format to use.

#### Versions available

VA-DoD Discount: In the Standard\_VA-DoD\_Outpatient\_Billing\_Guide\_FY13 version, "VA-DoD Discount" is prepopulated according to the 2009 Outpatient Billing Guidance. For MTFs that have negotiated reimbursement discounts

<sup>&</sup>lt;sup>1</sup> Your MTF must have a resource sharing agreement with the VA to use the VA-DoD Outpatient Billing Guide, otherwise outpatient charges must be calculated using DHA UBO interagency rates. MTFs with current VA-DoD sharing agreements are listed at: <u>http://www.tricare.mil/DVPCO/va-direct.cfm</u>. Scroll to the bottom of that Webpage and click the hyperlink "Current Sharing Agreements".





or have negotiated specific reimbursement amounts, use the *Variable\_Rate\_VA-DoD\_Outpatient\_Billing\_Guide\_FY13* version. The variable rate OBG allows you to enter your MTF-specific discount amount or negotiated rate. All other guidance in this OBG applies to both versions of the guides.

#### 2.1 Accessing the VA-DoD Resource Sharing Outpatient Billing Guide

The OBG is contained in a Microsoft<sup>®</sup> Excel<sup>®</sup> workbook that is available for use and download from the DHA UBO Website at: <u>http://www.tricare.mil/ocfo/mcfs/ubo/billing.cfm#Outpatient</u>. For optimal functionality, the OBG should be saved to a computer that has Internet access. The OBG allows you to look up billing rates for services from the TRICARE website and for pharmaceuticals in the DHA UBO VA-DoD Pharmacy Pricing Estimator.

When opened, the OBG workbook may display a Security Warning, "Macros have been disabled". If so, select "Options" to enable the content and its full functionality.

Click on the radio button "Enable this content". Then click OK.

Macro Macros ha not enabl	ave been disabled. N e this content unless	lacros might conta you trust the sou	ain viruses or other sec irce of this file.	curity hazards. Do
Warning trustwo content	: It is not possible rthy source. You s provides critical	e to determine should leave th function	that this content ca is content disabled d you trust its sour	ame from a unless the rce.
<u>More info</u> File Path:	r <u>mation</u> C:\ontent.Outlo	Sele	ct Enable	1
<ul> <li>Help</li> <li>Enab</li> </ul>	protect me from un ole this content	known content (re	commended)	

#### 2.2 Command Buttons

Use the command buttons on the far left column of each worksheet to add additional lines to enter additional services, supplies and pharmaceuticals provided in an outpatient visit. These buttons each have a plus sign (+). When selected, an additional line with the same criteria and discount will be added to the worksheet for you to complete. For example, if there are three CPT<sup>®</sup> codes for professional services in an encounter record, click on the plus sign (+) next to "Professional Services" twice to add two additional lines; then enter all three CPT<sup>®</sup> codes and look up the rate for each within the same worksheet.



# VA-DoD Outpatient Billing Guide USER GUIDE



	VA-DoD F	Resource Sharing - Outpatient					
Type of Service, Suppl	y or CPT®/HCPCS	Pilling Critoria		Cost	Discount	VA Bill	able
Institutional Service(s)	NDC	Locally negotiated rate	s	-	0%	s	<u>.</u>
+ Professional Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-
Anesthesia Professional Service(s)		TRICARE Anesthesia Procedure Pricing	s	-	10%	s	-
+ Implant(s) supplied by referring faci	lity	Locally negotiated rate	s	-	0%	s	-
+ Surgical Rates for Service(s) not par or VA benefit	t of TRICARE	Locally negotiated rate	s	-	0%	s	-
+ Laboratory Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-
+ Radiology Service(s)		TRICARE CMAC less Discount	s	-	10%	s	_
+ Pharmaceuticals		VA-DoD Resource Sharing PPE	s	_	0%	s	-
+ DME/DMS		Locally negotiated rate	s	-	0%	s	-
Total						s	-

Clicking on the plus sign (+) next to "Professional Services" on the worksheet will add a new line for entering an additional service.

		VA-DoD Resource Sharing - Outpatient											
		Type of Service, Supply or	CPT®/HCPCS Code or NDC	Billing Criteria	c	ost	Discount	VA B Am	illable ount				
		Institutional Service(s)		Locally negotiated rate	s	-	0%	s	-				
	+	Professional Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-				
	÷	Professional Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-				
-	+	Anesthesia Professional Service(s)		TRICARE Anesthesia Procedure Pricing	s	-	10%	s	-				





Three command buttons are located to the right of the OBG worksheet: "Clear Worksheet", "Print Worksheet", and "Export Worksheet".

	VA-DoD F	Resource Sharing - Outpatient						
Type of Service, Supply or Pharmaceutical	CPT®/HCPCS Code or NDC	Billing Criteria		Cost	Discount	VA E An	Billal e no nt	
Institutional Service(s)		Locally negotiated rate	s	-	0%	s		Clear Worksheet
+ Professional Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-	
+ Anesthesia Professional Service(s)		TRICARE Anesthesia Procedure Pricing	s	-	10%	s	-	Print Worksheet
+ Implant(s) supplied by referring facility		Locally negotiated rate	s	-	0%	s	-	Export Worksheet
+ Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s	-	0%	s	-	
+ Laboratory Service(s)		TRICARE CMAC less Discount	s	-	10%	s		
+ Radiology Service(s)		TRICARE CMAC less Discount	s	-	10%	s		
+ Pharmaceuticals		VA-DoD Resource Sharing PPE	s	-	0%	s	-	
+ DME/DMS		Locally negotiated rate	s	-	0%	s	-	
Total						\$	-	

Clear Worksheet

Click on the OBG to clear the contents of the OBG worksheet. This will also remove any extra rows that were added during previous calculations.

Click On the OBG to print the content of the worksheet. The worksheet will print to your default printer.

Click Export Worksheet to export the data entered and amounts calculated into a separate Excel® workbook. This new workbook can be saved with the patient's file for that outpatient encounter.





#### 3.0 Calculating Outpatient Charges Using the Outpatient Billing Guide

The OBG worksheet is designed to aid MTFs that provide VA-DoD resource sharing agreement care in keeping track of all charges related to an outpatient encounter. All potential components of an outpatient encounter are listed below.

- Institutional Services (*locally negotiated*)
- Professional Services (bill at TRICARE CMAC less 10%, else CMS rate less 10%)
- Anesthesia Professional Services (use TRICARE Anesthesia Procedure Pricing or follow internal business office guidance)
- Implants Supplied by referring facility (locally negotiated)
- Surgical rates for Services not part of TRICARE or VA benefit (locally negotiated)
- Laboratory (*bill global TRICARE CMAC rates less 10%. Reference lab rates should be locally negotiated based on cost*)
- Radiology (*bill global TRICARE CMAC rates less 10%*. Use technical rate if procedure only and use professional rate if interpretation only)
- Pharmaceuticals (bill using the DHA UBO VA-DoD Resource Sharing Pharmacy Pricing Estimator)
- Durable Medical Equipment (locally negotiated)
- Other Outpatient services not specifically addressed in this guidance may be negotiated locally based on direct variable cost

MTF personnel must follow their Service-specific guidelines on how to bill the VA, and billing must be based upon the resource sharing agreement in place at the time services were rendered. If no resource sharing agreement has been negotiated, use DHA UBO interagency rates to bill the VA for care provided at MTFs to their eligible beneficiaries. These DHA UBO interagency rates are located at: <u>http://www.tricare.mil/ocfo/mcfs/ubo/mhs\_rates.cfm</u>.

#### **3.1 Outpatient Encounter Services**

Outpatient visits include provider appointments, same-day surgery, emergency room visits, observation beds, and physical and occupational therapy. The OBG provides a worksheet that can track the components of care for any of these visits. Enter the documentation on the corresponding lines, and the OBG will apply the discounts and calculate a total charge. The following sections provide details on how to generate charges for components of care related to an outpatient encounter.

#### 3.1.1 Institutional Services

Per the 2009 *Outpatient Billing Guidance*, for procedures performed in an operating room, a procedure room, ambulatory surgery center, or emergency room, sites may negotiate locally for the institutional cost. If an institutional charge has been locally negotiated, enter the charge in the Cost column on the Institutional Services line. Per the *Outpatient Billing Guidance*, no discount is applied to the Institutional Services cost; therefore, the VA Billable Amount will be the same as the Cost.





VA-DoD Resource Sharing - Outpatient												
Type of Service, Supply or Pharmaceutical	CPT®/HCPCS Code or NDC	Billing Criteria		Cost	Discount	v	A Billable Amount					
Institutional Service(s)	99199	Locally negotiated rate	5	1,895.00	0%	s	1,895.00					
Professional Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-					
Anesthesia Professional Service(s)		TRICARE Anesthesia Procedure Pricing	s	-	10%	\$	-					
Implant(s) supplied by referring facility		Locally negotiated rate	s	-	0%	s	-					
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s	-	0%	s	-					
Laboratory Service(s)		TRICARE CMAC less Discount	\$	-	10%	s	-					
Radiology Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-					
Pharmaceuticals		VA-DoD Resource Sharing PPE	s	-	0%	s	-					
DME/DMS		Locally negotiated rate	\$	-	0%	\$	_					
Total						s	1,895.00					

#### 3.1.2 Professional Services

Per the 2009 *Outpatient Billing Guidance*, the professional component of outpatient visits are charged at the TRICARE CMAC rate less 10% for the appropriate CPT<sup>®</sup> code (unless otherwise negotiated). To access the TRICARE CMAC rates and calculate charges for professional services, use the TRICARE CMAC Procedure Pricing Webpage located at: <a href="http://www.tricare.mil/CMAC/ProcedurePricing/ProcPricing.aspx">http://www.tricare.mil/CMAC/ProcedurePricing/ProcPricing.aspx</a>. You can also click the hyperlink *TRICARE CMAC less Discount* in the Billing Criteria column of the OBG to access that Webpage. General instructions on how to use the TRICARE CMAC Procedure Pricing Webpage are below and also available at: <a href="http://www.tricare.mil/CMAC/help/Help\_Main.htm">http://www.tricare.mil/CMAC/help/Help\_Main.htm</a>.

VA-DoD Resource Sharing - Outpatient											
Type of Service	CPT/HCPCS Code	Billing Criteria									
Institutional Services		Locally acguliated rate	s								
Professional Services	992:	TRICARE CMAC less Discount	s								
Anesthesia		THISARE Anesthesia Procedure Pricing	s								
Inplants Supplied by referring facility		Locally negotiated rate	s								

To calculate the TRICARE CMAC procedure pricing, first enter your MTF's Locality Code, State, Catchment Area, ZIP Code, or Foreign Country. Only one input is required to proceed to the next screen. Click *Search* to advance to the next screen.



Next, enter the CPT<sup>®</sup> code from the encounter record, and then click *Show Pricing Information*.

<b>\$</b>	TMA Home		About TAA	Conferences	TRICARE Contracts	Feedback	Site Map				
						Provi	der Resources				
CMAC Procedure Home Pricing	Int'l Procedure Pricing	Cross Reference Utilities	<ul> <li>Download All Current CMAC Pricing</li> </ul>	Download Current Individual Pricing Files							
	CMAC Search Results										
	State: VIRGINIA										
This is a list of focalities associated with the search criteria you selected. Use your mouse to select a locally from the list, type in a procedure code and click on the "Show Pricing Information" button to retirere CMAC pricing data:      Proceedure Code:     Enter CPT® Code      Show Pricing Information											
			CPT only @ 2006 Amer	ican Medical Association (or such oth	er date of publication of CPT). All Rights Reserved.						
				<b>~</b>	-						
				Back - Top - H	lome						

Resulting pricing will display for Categories 1-4 type providers. Enter the price for either Category 2 (Non-Facility Physician) or Category 4 (Non-Facility Non-Physician) into the Professional Services *Cost* column of the OBG based on the provider type documented in the clinical encounter record. (*Note: Categories 1 (Facility Physician) and 3 (Facility Non-Physician) do not apply to VA-DoD resource sharing outpatient care).* 





CMAC Search Results

CMAC Detail Screen for Procedure Code: 17000 Locality Code: 317 Locality Name: DC + MD./A SUBURBS State Code: DC State Name: DISTRICT OF COLUMBIA State Code: MD State Name: MARYLAND State Code: VA State Code: VA State Name: VIRGINIA



Manually enter the professional service CPT® code rate into the "Professional Service(s)" Cost column of the OBG.

VA-DoD Resource Sharing - Outpatient												
Type of Service, Supply or Pharmaceutical	CPT®/HCPCS Code or NDC	Billing Criteria		Cost	Discount	v	A Billable Amount					
Institutional Service(s)	99199	Locally negotiated rate	s	1 850 00	0%	\$	1,850.00					
Professional Service(s)	47600	TRICARE CMAC less Discount	s	958.03	10%	s	862.23					
Anesthesia Professional Service(s)		TRICARE Anesthesia Procedure Pricing	s		10%	\$	_					
Implant(s) supplied by referring facility		Locally negotiated rate	s	-	0%	s	-					
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s		0%	s	-					
Laboratory Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-					
Radiology Service(s)		TRICARE CMAC less Discount	s		10%	s	_					
Pharmaceuticals		VA-DoD Resource Sharing PPE	s		0%	s	-					
DME/DMS		Locally negotiated rate	s	-	0%	\$	_					
Total						\$	2,712.23					

Enter the CPT<sup>®</sup> Code for the procedure in the CPT<sup>®</sup>/HCPCS Code column. If there is more than one professional service, use the "+" button to the left of the page on the Professional Services line and an additional row will be added. There is no limit to the number of professional services codes that can be recorded for an encounter. For the *Standard\_VA-DoD\_OBG\_FY13*, the VA Billable Amount, including a fixed 10% discount, will populate the *VA Billable Amount* column. For the *Variable\_Rate\_Modified\_VA-DoD\_OBG\_FY13*, enter the negotiated discount percent in the *Discount %* column. The discount specified will be applied to the cost entered. If there is a negotiated flat rate for the service or item, enter 0 in the *Discount%* column, and enter the negotiated flat rate in the *Cost* column. Press "Enter" on your keyboard, and the negotiated rate will populate in the *VA Billable Amount* column.





VA-DoD Resource Sharing - Outpatient											
Type of Service, Supply or Pharmaceutical	CPT®/HCPCS Code or NDC	Billing Criteria		Cost Discount		VA A	Billable mount				
Institutional Service(s)	99199	Locally negotiated rate	s	1,850.00	0%	\$	1.850.00				
Professional Service(s)	47600	TRICARE CMAC less Discount	\$	958.03	101	s	862.23				
Anesthesia Professional Service(s)		TRICARE Anesthesia Procedure Pricing	s	-	10%	s	-				
Implant(s) supplied by referring facility		Locally negotiated rate	s	-	0%	s	-				
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s	-	0%	s	-				
Laboratory Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-				
Radiology Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-				
Pharmaceuticals		VA-DoD Resource Sharing PPE	s	-	0%	s	-				
DME/DM S		Locally negotiated rate	s	-	0%	s					
Total						\$	2,712.23				

#### **3.1.3** Anesthesia Professional Services

Per the 2009 Outpatient Billing Guidance, Anesthesia Professional Services are based on the TRICARE CMAC rates, and there is a separate TRICARE website for pricing anesthesia services. Per the 2009 *Outpatient Billing Guidance*, a 10% discount is applied to anesthesia professional services (unless otherwise negotiated). To reach the TRICARE anesthesia pricing website, click on the link under *Billing Criteria* on the OBG or proceed directly to <a href="http://tricare.mil/anesthesia/">http://tricare.mil/anesthesia</a>.

To calculate the TRICARE Anesthesia Procedure Prices, enter your MTF's Locality Code, State, Catchment Area, ZIP Code, or Foreign Country. Only one entry is required to proceed to the next screen.

Select the Provider Classification (Class 1 physician, or Class 4 non-physician); enter the Procedure Code, and length of procedure (in minutes) as documented in the encounter record. Then click "Submit for Calculations".

<b>※</b>	TMA Home	About TMA	Conferences	TRICARE Contacts	Feedback	Site Map						
					Prov	ider Resources						
Anesthesia Home			Do	wnloads								
	Anesthesia Procedure Pricing											
Locality Code for Zip Code 22230: - 317 -												
		Please proced Select Cla Enter P 00840 Length 30	select provider classification, procedu ure below. Provider Classification: ass 1 (physician) ass 4 (non-physician) trocedure Code: of procedure (in minutes):	re code, and enter the length of the								
			Back - Top - H	lome								
			Applicable FARS/DFARS Restriction www.tricare.ml is the officia TRICARE Managemen a component of the Minary 7700 Adington Bodevard, Suite 5101, F	is Apply to Government Use Web afte of the FACWAy. Hearth System als Church, VA 22042-5101								





#### The TRICARE Allowable amount will result:



Enter the TRICARE allowable amount manually into the "Anesthesia Professional Services" *Cost* column of the OBG. For the *Standard\_VA-DoD\_OBG\_FY13*, the VA Billable Amount, including a 10% discount, will automatically populate in the *VA Billable Amount* column. For the *Variable\_Rate\_VA-DoD\_OBG\_FY13*, enter the negotiated discount percent in the *Discount %* column; the VA Billable Amount will include the discount specified. If there is a negotiated flat rate for the service, enter 0 in the *Discount%* column, and enter the negotiated flat rate in the *Cost* column.

VA-DoD Resource Sharing - Outpatient												
Type of Service, Supply or Pharmaceutical	CPT®/HCPCS Code or NDC	Billing Criteria		Cost	Discount	VA A	Billable					
Institutional Service(s)	99199	Locally negotiated rate	s	1,850.00	0%	s	1,850.00					
Professional Service(s)	47600	TRICARE CMAC less Discount	S	958.03	10%	s	862.23					
Anesthesia Professional Service(s)	00700	TRICARE Anesthesia Procedure Pricing	S	212.50	10%	\$	191.25					
Implant(s) supplied by referring facility		Locally negotiated rate	s	-	0%	s	-					
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s	-	0%	s	-					
Laboratory Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-					
Radiology Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-					
Pharmaceuticals		VA-DoD Resource Sharing PPE	s	-	0%	s	-					
DME/DM S		Locally negotiated rate	s	-	0%	s	_					
Total						\$	2,903.48					





The VA Billable Amount, including the applicable discount, will automatically populate under VA Billable Amount.

VA-DoD Resource Sharing - Outpatient											
Type of Service, Supply or Pharmaceutical	CPT®/HCPCS Code or NDC	Billing Criteria		Cost	Discount	VA 4	Billable				
Institutional Service(s)	99199	Locally negotiated rate	s	1,850.00	0%	s	1,850.00				
Professional Service(s)	47600	TRICARE CMAC less Discount	s	958.03	10%	s	862.23				
Anesthesia Professional Service(s)	00700	TRICARE Anesthesia Procedure Pricing	s	212.50	107	s	191.25				
Implant(s) supplied by referring facility		Locally negotiated rate	s	-	0%	s					
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s	-	0%	s	_				
Laboratory Service(s)		TRICARE CMAC less Discount	s		10%	s	-				
Radiology Service(s)		TRICARE CMAC less Discount	s	-	10%	s	_				
Pharmaceuticals		VA-DoD Resource Sharing PPE	s	-	0%	s	-				
DME/DM S		Locally negotiated rate	s		0%	s	_				
Total						\$	2,903.48				

#### 3.1.4 Implants Supplied by the Referring Facility

Per the 2009 Outpatient Billing Guidance, if patients bring supplies provided by their referring facility, pricing will be negotiated locally.

Enter the locally negotiated cost of the supply manually into the "Implants Supplied by Referring Facility" *Cost* column of the OBG. Per the 2009 *Outpatient Billing Guidance*, no discount applies, thus the amount entered in the *Cost* column will populate in the VA Billable Amount column for both the *Standard\_VA-DoD\_OBG\_FY13* and *Variable\_Rate\_VA-DoD\_OBG\_FY13* versions of the OBG.

	VA-DoD F	Resource Sharing - Outpatient					
Type of Service, Supply or Pharmaceutical	CPT®/HCPCS Code or NDC	Billing Criteria		Cost	Discount	v	A Billable Amount
Institutional Service(s)	99199	Locally negotiated rate	s	1,850.00	0%	ş	1,850.00
Professional Service(s)	47600	TRICARE CMAC less Discount	s	-	10%	s	-
Anesthesia Professional Service(s)	00700	TRICARE Anesthesia Procedure Pricing	s	-	10%	s	-
Implant(s) supplied by referring facility		Locally negotiated rate	s	1,400.00	0%	s	1,400.00
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s		0%	s	-
Laboratory Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-
Radiology Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-
Pharmaceuticals		VA-DoD Resource Sharing PPE	s	-	0%	s	-
DME/DM S		Locally negotiated rate	s	-	0%	s	-
Total						s	3,250.00

#### 3.1.5 Surgical Rates for Services Not Part of TRICARE or VA Benefit

Per the 2009 Outpatient Billing Guidance, surgical rates for services that are not part of the designated TRICARE or VA benefit will be locally negotiated.

Enter the locally negotiated surgical rate for services not part of TRICARE or VA benefit amount manually into the "Surgical Rates for Services Not Part of TRICARE or VA Benefit" *Cost* column of the OBG. Per the 2009 *Outpatient Billing Guidance*, no discount applies, thus the amount entered in the Cost column will populate in the VA Billable Amount column for both the *Standard\_VA-DoD\_OBG\_FY13* and *Variable\_Rate\_VA-DoD\_OBG\_FY13* versions of the OBG.





	VA-DoD F	Resource Sharing - Outpatient					
	CPT®/HCPCS						
Type of Service, Supply or Pharmaceutical	Code or NDC	Billing Criteria		Cost	Discount	V	A Billable Amount
Institutional Service(s)	99199	Locally negotiated rate	s	1,850.00	0%	s	1,850.00
Professional Service(s)	47600	TRICARE CMAC less Discount	s	562.00	10%	s	505.80
Anesthesia Professional Service(s)	00700	TRICARE Anesthesia Procedure Pricing	s	177.00	10%	\$	159.30
Implant(s) supplied by referring facility		Locally negotiated rate	s	1,400.00	0%	s	1,400.00
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	S	985.00	0%	s	985.00
Laboratory Service(s)		TRICARE CMAC less Discount	\$		10%	s	-
Radiology Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-
Pharmaceuticals		VA-DoD Resource Sharing PPE	s	-	0%	s	-
DME/DMS		Locally negotiated rate	s	-	0%	\$	-
Total						\$	4,900.10

#### 3.1.6 Laboratory

Per the 2009 *Outpatient Billing Guidance*, a 10% discount is applied to the global TRICARE CMAC rates for laboratory services (unless otherwise negotiated). Calculate laboratory service charges using the TRICARE CMAC Procedure Pricing Webpage located at: <u>http://www.tricare.mil/CMAC/ProcedurePricing/ProcPricing.aspx</u>. You can also click the hyperlink *TRICARE CMAC less Discount* in the *Billing Criteria* column of the OBG to access that Webpage. General instructions on how to use the TRICARE CMAC Procedure Pricing Webpage are below and also available at: <u>http://www.tricare.mil/CMAC/help/Help\_Main.htm</u>.

See instructions in professional services section above as to how to use TRICARE CMAC calculator. If there is more than one laboratory service for the outpatient encounter, use the plus sign (+) next to the *Type of Service* column to add additional rows for laboratory services.

Select the TRICARE CMAC category 2 rate if the service was performed by a physician and category 4 rate if performed by a non-physician. There are no TRICARE CMAC rates for reference lab services. Thus do not bill for reference lab services unless your MTF has an agreement in place wherein one facility acts as a reference lab and rates are negotiated locally based on cost.

Enter the TRICARE allowable amount manually into the "Laboratory Service(s)" *Cost* column of the OBG. For the *Standard\_VA-DoD\_OBG\_FY13*, the VA Billable Amount, including a 10% discount, will automatically populate in the *VA Billable Amount* column. For the *Variable\_Rate\_VA-DoD\_OBG\_FY13*, enter the negotiated discount percent in the *Discount %* column; the VA Billable Amount will include the discount specified. If there is a negotiated flat rate for the service, enter 0 in the *Discount%* column, and enter the negotiated flat rate in the *Cost* column.





	VA-DoD F	Resource Sharing - Outpatient					
Type of Service, Supply or Pharmaceutical	CPT®/HCPCS Code or NDC	Billing Criteria		Cost	Discount	VA	Billable
Institutional Service(s)	99199	Locally negotiated rate	s	1,850.00	0%	s	1,850.00
Professional Service(s)	47600	TRICARE CMAC less Discount	s	562.00	10%	s	505.80
Anesthesia Professional Service(s)	00700	TRICARE Anesthesia Procedure Pricing	s	177.00	10%	s	159.30
Implant(s) supplied by referring facility		Locally negotiated rate	s	1,400.00	0%	s	1,400.00
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s	985.00	0%	s	985.00
Laboratory Service(s)	82306	TRICARE CMAC less Discount	s	108.00	10%	s	97.20
Radiology Service(s)		TRICARE CMAC less Discount	s		10%	s	-
Pharmaceuticals		VA-DoD Resource Sharing PPE	\$	-	0%	s	-
DME/DMS		Locally negotiated rate	s	-	0%	s	-
Total						s	4,997.30

### 3.1.7 Radiology

Per the 2009 *Outpatient Billing Guidance*, a 10% discount is applied to the global TRICARE CMAC rates for radiology services (unless otherwise negotiated). Calculate radiology service charges by using the TRICARE CMAC Procedure Pricing Webpage located at: <u>http://www.tricare.mil/CMAC/ProcedurePricing/ProcPricing.aspx</u>. You can also click the hyperlink *TRICARE CMAC less Discount\** in the *Billing Criteria* column of the OBG to access that Webpage. General instructions on how to use the TRICARE CMAC Procedure Pricing Webpage are below and also available at: <u>http://www.tricare.mil/CMAC/Procedure Pricing Webpage</u> are below and also available at: <u>http://www.tricare.mil/CMAC/Procedure Pricing Webpage</u> are below and also available at: <u>http://www.tricare.mil/CMAC/Procedure Pricing Webpage</u> are below and also available at: <u>http://www.tricare.mil/CMAC/help/Help\_Main.htm</u>.

See instructions in professional services section above as to how to use TRICARE CMAC calculator. If there is more than one radiology service for the outpatient encounter, use the plus sign (+) next to the *Type of Service* column to add additional rows for radiology services.

Select the TRICARE CMAC category 2 rate if the service was performed by a physician and category 4 rate if performed by a non-physician. Global TRICARE CMAC rates should be used for radiology procedures that include both institutional and professional components. If the service provided is the procedure only (coded with modifier -TC), use the technical rate. If the service provided is interpretation only (coded with modifier -26), use the professional rate.

Enter the TRICARE allowable amount manually into the "Radiology Service(s) *Cost* column of the OBG. For the *Standard\_VA-DoD\_OBG\_FY13*, the VA Billable Amount, including a 10% discount, will automatically populate in the *VA Billable Amount* column. For the *Variable\_Rate\_VA-DoD\_OBG\_FY13*, enter the negotiated discount percent in the *Discount %* column; the VA Billable Amount will include the discount specified. If there is a negotiated flat rate for the service, enter 0 in the *Discount%* column, and enter the negotiated flat rate in the *Cost* column.





	VA-DoD F	Resource Sharing - Outpatient					
Type of Service, Supply or Pharmaceutical	CPT®/HCPCS Code or NDC	Billing Criteria		Cost	Discount	v	A Billable Amount
Institutional Service(s)	99199	Locally negotiated rate	s	1,850.00	0%	s	1,850.00
Professional Service(s)	47600	TRICARE CMAC less Discount	s	562.00	10%	s	505.80
Anesthesia Professional Service(s)	00700	TRICARE Anesthesia Procedure Pricing	s	177.00	10%	s	159.30
Implant(s) supplied by referring facility		Locally negotiated rate	s	1,400.00	0%	s	1,400.00
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s	985.00	0%	s	985.00
Laboratory Service(s)	82306	TRICARE CMAC less Discount	s	108.00	10%	s	97.20
Radiology Service(s)	73560	TRICARE CMAC less Discount	6	85.00	10%	s	76.50
Pharmaceuticals		VA-DoD Resource Sharing PPE	ļs	-	0%	s	-
DME/DMS		Locally negotiated rate	s	-	0%	s	-
Total						\$	5,073.80

#### 3.1.8 Pharmaceuticals

Per the 2009 *Outpatient Billing Guidance*, pharmaceutical charges are calculated using the average wholesale price (AWP) less 60 percent with a \$9.00 dispensing fee. Calculate Pharmaceutical charges using the DHA UBO VA-DoD Resource Sharing Pharmacy Price Estimator (PPE) that contains these AWPs and dispensing fee. The DHA UBO VA-DoD PPE is located at: <u>http://www.tricare.mil/ocfo/mcfs/ubo/billing.cfm#VAPharmacy</u>. You can also click the hyperlink *VA-DoD Resource Sharing PPE* in the *Billing Criteria* column of the OBG to access the VA-DoD PPE. Select the version effective on the pharmaceutical fill date.

	VA-DoD F	Resource Sharing - Outpatient					
	CPT®/HCPCS						
Type of Service, Supply or Pharmaceutical	Code or NDC	Billing Criteria		Cost	Discount		Billable Mount
Institutional Service(s)	99199	Locally negotiated rate	s	1,850.00	0%	s	1,850.00
Professional Service(s)	47600	TRICARE CMAC less Discount	s	958.03	10%	s	862.23
Anesthesia Professional Service(s)	00700	TRICARE Anesthesia Procedure Pricing	s	212.50	10%	s	191.25
Implant(s) supplied by referring facility		Locally negotiated rate	s	-	0%	s	-
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s	-	0%	s	-
Laboratory Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-
Radiology Service(s)			s	-	10%	s	-
Pharmaceuticals		VA-DoD Resource Sharing PPE Click	hyp	perlink	0%	s	-
DME/DMS		Locally negotiated rate	s	-	0%	s	-
Total						s	2,903.48







To use the DHA UBO VA-DoD PPE, enter: 1) the National Drug Code (NDC) or Drug Name, and 2) quantity of the drug and then click "Submit".



The VA-DoD PPE will display the "TOTAL PRICE", including the \$9.00 dispensing fee for the NDC/Drug Name and quantity entered.





<b>.ig:</b> 000 C 209039502	09039502 DRUG(Generic Or Brand) CLEOCIN HCL 300 MG CAPSULE	Qty: 30 DRUG(Generic) CLINDAMYCIN HCL	Submit DOSAGE FORM CAPSULE (HARD, SOFT, ETC.)	UNIT MEASURE EA	TOTAL PRICE \$118.20
(	Find NDCs Re	set Ex	port Print		Exit
Total prices di actually charg The DoD VA 3 total price for 4 60, 90). If you the correct dru dispensed and Example: For	splayed in this tool are based on the full reinb ad at an MTF may vay based on DoO agreer isharing Pharmacy Estimator estimates the ch- pharmaceutica, lenvir in either the "DRUG f enter the drug name, the tool will display the gatemph from the fait. If you enter the NDC plus the effective dispensing fee (\$3.00 effer Allegra 180 mg tablet filled on Sep 01, 2012, I	ursement rates approved by the FRIC ments in effect at the time the prescript arge for a given prescription based on IAME <sup>11</sup> (i.e., Allegra, Flonase, Zocori), total price for that drug at each level of and quantity, the tool will display the t trive Sep 01, 2012). Unit Price of Allegra \$1.13 × 30 table	ARE Management Activity Uniform Busin iton is filled. several characteristics (i.e., active ingree of the INDCI Number (an 11-digit unique of drug strength in the tool database (e.g. stal price for those inputs calculated by r ts.) + Dispensing fee \$9.00 = Total price	ess Office (TMA UBO lient, drug strength, du drug identifier), and th 10MG, 20MG, 40MG nultiplying the unit pric e \$42.90	<ol> <li>Program Office. The total price ose form, etc.). To estimate the re quantity to be dispensed (i.e. 30, i). You will then need to choose e of the drug by the quantity to be</li> </ol>

Manually enter the charge from the VA-DoD PPE in the "Pharmaceuticals" *Cost* column. Per the 2009 Outpatient Billing Guidance, no discounts apply to Pharmaceuticals provided under resource sharing agreement care unless negotiated otherwise. Thus in the *Standard\_Modified\_VA-DoD\_OBG\_FY13*, the cost of the pharmaceutical entered will also populate in the VA Billable Amount. If a discount has been negotiated, use the *Variable\_Rate\_Modified\_VA-DoD\_OBG\_FY13*. Enter the negotiated discount percent in the *Discount %* column; the VA Billable Amount including the discount specified will populate. If there is a negotiated flat rate for the pharmaceutical, enter 0 in the *Discount%* column, and enter the negotiated flat rate in the *Cost* column. Select "Enter" and the negotiated rate will also populate in the *VA Billable Amount* column.

	VA-DoD F	Resource Sharing - Outpatient					
Type of Service, Supply or Pharmaceutical	CPT®/HCPCS Code or NDC	Billing Criteria		Cost	Discount	VA /	A Billable Amount
Institutional Service(s)	99199	Locally negotiated rate	s	1,850.00	0%	s	1,850.00
Professional Service(s)	47600	TRICARE CMAC less Discount	s	958.03	10%	s	862.23
Anesthesia Professional Service(s)	00700	TRICARE Anesthesia Procedure Pricing	s	212.50	10%	s	191.25
Implant(s) supplied by referring facility		Locally negotiated rate	s	-	0%	s	-
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s	-	0%	s	-
Laboratory Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-
Radiology Service(s)		TRICARE CMAC less Discount	s	-	10%	s	-
Pharmaceuticals	173044600	VA-DoD Resource Sharing PPE	S	58.25	0%	\$	58.25
DME/DMS		Locally negotiated rate	S		0%	s	-
Total						\$	2,961.73





#### **3.1.9.** Durable Medical Equipment

Pricing for Durable Medical Equipment (DME) will be negotiated locally.

Enter the locally negotiated DME supplied by referring facility amount manually into the "DME/DMS" *Cost* column of the OBG. Since no discount applies, the amount entered in the Cost column will populate in the VA Billable Amount column for both the *Standard\_VA-DoD\_OBG\_FY13* and *Variable\_Rate\_VA-DoD\_OBG\_FY13* versions of the OBG.

	VA-DoD F	Resource Sharing - Outpatient					
Type of Service, Supply or Pharmaceutical	CPT®/HCPCS Code or NDC	Billing Criteria		Cost	Discount	VA A	Billable
Institutional Service(s)	99199	Locally negotiated rate	s	1,850.00	0%	s	1,850.00
Professional Service(s)	47600	TRICARE CMAC less Discount	s	562.00	10%	s	505.80
Anesthesia Professional Service(s)	00700	TRICARE Anesthesia Procedure Pricing	s	177.00	10%	s	159.30
Implant(s) supplied by referring facility		Locally negotiated rate	s	1,400.00	0%	s	1,400.00
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s	985.00	0%	s	985.00
Laboratory Service(s)	82306	TRICARE CMAC less Discount	s	108.00	10%	s	97.20
Radiology Service(s)	73560	TRICARE CMAC less Discount	s	85.00	10%	s	76.50
Pharmaceuticals	173044600	VA-DoD Resource Sharing PPE	5	58.25	0%	s	58.25
DME/DMS	A4217	Locally negotiated rate	s	55.00	0%	s	55.00
Total						\$	5,187.05

#### 3.2. Total Charge

Once all outpatient charges are entered, the total charge is calculated and displayed on the Total line. This is the final charge that should be billed to the VA for outpatient services.

	VA-DoD F	Resource Sharing - Outpatient					
	CPT®/HCPCS						
Type of Service, Supply or Pharmaceutical	Code or NDC	Billing Criteria		Cost	Discount	VA A	Billable mount
Institutional Service(s)	99199	Locally negotiated rate	s	1,850.00	0%	s	1,850.00
Professional Service(s)	47600	TRICARE CMAC less Discount	s	562.00	10%	s	505.80
Anesthesia Professional Service(s)	00700	TRICARE Anesthesia Procedure Pricing	s	177.00	10%	s	159.30
Implant(s) supplied by referring facility		Locally negotiated rate	s	1,400.00	0%	s	1,400.00
Surgical Rates for Service(s) not part of TRICARE or VA benefit		Locally negotiated rate	s	985.00	0%	s	985.00
Laboratory Service(s)	82306	TRICARE CMAC less Discount	\$	108.00	10%	s	97.20
Radiology Service(s)	73560	TRICARE CMAC less Discount	s	85.00	. 10%	s	76.50
Pharmaceuticals	173044600	VA-DoD Resource Sharing PPE	s	58.25	0%	s	58.25
DME/DM S	A4217	Locally negotiated rate	s	55.00	0%	s	55.00
Total						\$	5,187.05