

## DHA Small Business Forum

### Synopsis:

The Defense Health Agency (DHA), Office of Small Business Programs (OSBP), will host a Small Business Forum on **November 9, 2015 from 9:00 a.m. – 11:30 a.m.** The Forum will be held at the Defense Health Headquarters (DHHQ), Pavilion Conference Room - Salon C, located at 7700 Arlington Boulevard, Falls Church, VA 22042. Small Business vendors will have an opportunity to learn about DHA's strategic sourcing initiatives, contracting process, and upcoming potential procurement opportunities. Additionally, companies will have the opportunity to present their capabilities and network with other companies. Please bring a current one page capability sheet and/or business card.

There is no fee to attend; however due to the limited seating, a maximum capacity of 50 people has been established. Registration is required and a maximum of two (2) people per firm is allowed. **Registration will close at 5:00pm Eastern Time on 30 October 2015.** Once the maximum number of attendees has been registered for this event, all persons responding to this notice will be notified that their name has been placed on a priority wait list to attend the next Small Business Forum (date TBD).

To register go to the [DHA OSBP website](#) to download a registration form. Please save your completed registration form and e-mail it to the [DHA OSBP](#). You are also encouraged to complete and submit the [DHA SB Vendor Profile Form](#).

The Agenda for the upcoming SB Forum will be sent to the participants once it is finalized.

Parking: Parking is **very limited** at DHHQ. In order to obtain a shuttle pass or parking pass in a timely manner; vehicle information **MUST** be made available on the registration form, **ONLY ONE PARKING PASS PER COMPANY**. Shuttle service is provided from the Dunn Loring Metro, Pentagon, and Skyline to and from the DHHQ facility with a CAC, Military ID or shuttle bus pass. Schedules will be provided for participants once registration is completed. Please ensure email addresses are included on the registration form so that parking and bus passes can be provided to participants.

If you have any questions, please contact 703-681-8365 or 703-681-8117.