

5. For adults (through age 45 years) who have not received HPV vaccine at the ages and/or intervals specified in #4, administer:
 - one dose of Gardasil 9 at the earliest opportunity and then schedule subsequent doses to complete the age-appropriate schedule
 - for the 3-dose schedule observe a minimum interval of 4 weeks between the first and second doses, 12 weeks between the second and third doses, and at least 24 weeks between the first and third doses

Note: The number of recommended doses is based on the age at administration of the first dose. Of note, these minimum intervals are per ACIP recommendations and represent the current standard of care, but are not FDA-approved by the product insert and thus not covered under these standing orders. Please obtain an order from the patient's primary care provider for the administration of the vaccines via this catch-up schedule.

6. Documentation
 - Document all immunizations administered in the electronic health record. Include date, immunization given, dose, anatomical location of administration, lot number, manufacturer, Vaccine Information Sheet (VIS) date, and the identification of the person administering the vaccine. If vaccine was not given, record the reason for non-receipt.
7. Be prepared to manage a medical emergency related to the administration of vaccines by having a written emergency medical protocol available, as well as equipment and medications.
8. Adverse Events occurring after administration of any vaccine should be reported to the Vaccine Adverse Event Reporting System (VAERS). Reports can be submitted to VAERS online, by fax, or by mail. Additional information about VAERS is available by telephone (1-800-822-7967) or online at <https://vaers.hhs.gov>.
9. This policy and procedure shall remain in effect for all patients of the _____ until rescinded and/or upon a change in the Medical Director, whichever is earlier.

Medical Director's Signature

Date