# Clinical Quality Management
## Implementing DHA-PM 6025.13

### Learning, Implementation & Sustainment Checklist

<table>
<thead>
<tr>
<th>MTF Commander/Director Actions</th>
<th>Learning, Implementation, and Sustainment Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Define and communicate a plan for implementation and sustainment of the DHA-PM 6025.13 at the MTF</td>
<td>☐ Review and identify requirements and expectations for DHA-PM 6025.13 Clinical Quality Management (CQM) functional capability</td>
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<td>☐ Consider using small and large group discussion with subject matter experts in each CQM Program to identify the current state, roles and responsibilities and actions to accomplish the requirements and expectations of the DHA-PM 6025.13 for each Program</td>
<td>☐ Identify barriers and challenges, with mitigation strategies, to implementation and sustainment</td>
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<td>☐ Develop, implement, and monitor the plan</td>
<td>☐ Check with relevant CQM staff that they know where to locate DHA-PM 6025.13 learning materials and related resources. Ensure CQM staff know who to contact, should questions arise.</td>
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</table>
| ☐ Ensure all relevant CQM staff have accessed program/role appropriate materials to enhance learning, implementation and sustainment of DHA-PM 6025.13 for all CQM Programs:  
  - DHA-PM 6025.13  
  - Learning Events: Briefing slides and recordings  
  - Implementation Guides  
  - Frequently Asked Questions/Fact Sheets  
  - List of Points of Contact | ☐ Access materials using these links:  
  - A CQM SharePoint page offers implementation resources. Visit [info.health.mil](http://info.health.mil) & click the CQM Toolkit button. |
| ☐ Ongoing learning events: opportunities to liaison/consult with Program subject matter experts | |
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| **Build awareness** by communicating:  
  - Key messages and talking points  
  - “Top 10” changes relative to the DHA-PM 6025.13 | **Access materials** at:  
| **Introduce DHA-PM 6025.13 to MTF staff** and establish expectations relative to implementation to:  
  - General staff  
  - Licensed professionals | **Access materials via DHA LaunchPad:**  
  [info.health.mil](http://info.health.mil) (click the CQM Toolkit button) |
| **Seek feedback** to address questions and concerns and gauge the effectiveness of implementation and sustainment of DHA-PM 6025.13 | **Collect feedback** from staff. Examples of feedback mechanisms to consider:  
  - **Perform Safety Leadership Rounds:**  
  - **Execute Daily Safety Briefings:**  
  - Carry out informal or formal pulse checks |