



Instructions to Access Defense Health Agency (DHA) Opioid Registry



Naloxone and opioid-related information is displayed in the DHA Opioid Registry, located on CarePoint. Below are instructions to access the Opioid Registry on CarePoint to assist you in your naloxone assessment.

How to Access CarePoint

1. Using a computer with a CAC reader and internet access, go to <https://carepoint.health.mil>
2. Click the **“Continue”** button.
3. Use your CAC E-mail certificate and enter your PIN number to access the site.



How to go to the Military Health Service Population Health Portal (MHSPHP)

4. From the CarePoint home page, click on the **“Apps”** dropdown at the top menu bar, then select **“All Apps.”**
5. Scroll down the list of Apps to the **“MHSPHP”** App icon.
6. Click on **“Favorite”** under the description to display it on your CarePoint home page.
7. Click on the MHSPHP icon to enter the App.



How to request Clinical Registries on Carepoint Protected Health Information (PHI) access on MHSPHP

8. Click on the red **“Request PHI Access”** link in the top left corner.
(Or go to: <https://carepoint.health.mil/sites/mhsphp/SitePages/RequestAccess.aspx>)
 - a. If you are a new Composite Health Care System (CHCS) user or a user that has a new location. **Go to #9.**
 - b. If you do not have a CHCS account. **Go to #13.**

CHCS Users (new user or new location) requesting PHPM access:

9. Click on the **“Validate CHCS Account”** button.
(Or go to the following link: <https://carepoint.health.mil/siteassets/PHI/PHIValidation.aspx>)
10. Type in the Military Treatment Facility (MTF) name or Defense Medical Information System of your MTF in the **“Select MTF Box”** and it will autofill with options.
11. Enter in your CHCS username and password. Click **“Validate”** when finished. (New passwords have a 24-hour delay prior to validation.)
12. If your account has been validated, click on the **“Refresh”** button and you can access the PHPM registries located on the left side under the **“Clinical Registries”** drop down menu. **Go to #15.**

Non-CHCS Users requesting PHPM access

13. Download the **“Request Access Form”** by either clicking the **“Request Access”** button or going to: <https://carepoint.health.mil/sites/mhsphp/PHPM%20Linked%20Documents/MHSPHPAccessRequest.pdf>
14. Complete the form electronically and send to the identified Service POCs listed on the webpage.

How to Access DHA Opioid Registry (with MHSPHP access)

15. Click the **“Clinical Registries”** on the left side navigation menu, then select **“Opioid Management.”**
16. To set a preferred layout view of the data columns, click the  icon at the top of the registry:
 - a. Manually customize the columns by selecting **“Rearrange”** tab.
 - b. Access public displays and filters by selecting **“My Layouts”** tab and clicking apply (ex.: **“Simplified Registry”**)
17. To customize filters, click the [Manage Filters](#) button at the top of the registry:
 - a. On the **“Filters”** tab, select your own filters (ex.: RIOSORD greater than 32)
 - b. Select pre-made and custom-made filters on the **“My Filters”** tab (ex.: On long term opioid therapy with appointments today).

****Reminder to also access your state’s local Prescription Drug Monitoring Program (PDMP)****

Look up your state’s local PDMP: <https://www.health.mil/Military-Health-Topics/Access-Cost-Quality-and-Safety/Access-to-Healthcare/Pharmacy-Program/Prescription-Drug-Monitoring-Program-Procedures>