

**PDTS Data Report Request Form**  
 DHA Pharmacy Operations Division  
 DHA Pharmacy Operations Support Contract (POSC)

For information or assistance completing this form, e-mail [dha.ibsa.pharmacy-ops.mbx.pass-dmt@mail.mil](mailto:dha.ibsa.pharmacy-ops.mbx.pass-dmt@mail.mil) or call the PASS at 1-866-275-4732 or 210-536-6650, press option 1 and ask for a Data Management team member.

\*\* Do not include PHI/PII (e.g. SSN, Name, or DoD ID) on the request form. A PASS team member will contact you for the information. \*\*

**Individual Request Report**

Requestor's Name	
Title	
E-mail Address	
Phone Number	
MTF Site/Company/Organization	
Digital Signature	

**Report Parameters**

Date of Request	
Due Date Required	
Date Range	

Note: D-MART and WTU P-MART default to six months of data

**SELECT ONLY 1 REPORT BELOW:**

**1. Ad Hoc Request** – These selections are applicable to Ad Hoc Only:

Select Point Of Service for Phcy Claims:    Mail        MTF        Retail        Theater        VA CHDR

<b>Report Description:</b>
<b>Justification:</b>

**2. Program Integrity Request** – These selections are applicable to PI only:

Drug        Pharmacy        Provider        Patient

<b>Report Description:</b>
<b>Justification:</b>

**3. Standard Report Request** – Select Only 1 Report Below:

<b>CD-MART</b>	<a href="#">CD-MART Information</a>
<b>D-MART</b>	<a href="#">D-MART Information</a>
<b>WTU P-MART</b>	<a href="#">WTU-MART Information</a>
<b>OTHER</b>	Identify Report Number from reports library at <a href="#">PDTS Standard Reports Library</a>
<b>Report Number:</b>	

NOTICE: The requester acknowledges that criminal penalties under the Privacy Act (5 U.S.C. § 552a(i) (3)) or Health Insurance Portability and Accountability Act of 1996 may apply if it is determined that the requester, or any individual employed or affiliated therewith, knowingly and willfully obtained the file(s) under false pretenses. Further, the requester acknowledges that criminal penalties may be imposed under 18 U.S.C. § 641, which provides that if it is determined that the requester, or any individual employed or affiliated therewith, has taken or converted to his own use data file(s), or received the file(s) knowing that they were stolen or converted, they shall be fined under Title 18, imprisoned not more than 10 years, or both. In addition, the requester and any individual employed or affiliated therewith may be subject to civil suit under the Privacy Act for damages which occur as a result of willful or intentional actions which violate an individual's rights under the Privacy Act or Health Insurance Portability and Accountability Act of 1996.